

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

**TO:** Jason E. Brown, County Administrator

**FROM:** Richard B. Szpyrka, P.E., Public Works Director

**SUBJECT:** First Amendment to Indian River County and Department of Education/Division of Blind Services Vending Machine Agreement

**DATE:** September 14, 2020

**DESCRIPTION AND CONDITIONS**

The Recreation Division through the Purchasing Division advertised for a Request for Proposals (RFP) to place vending machines at the Intergenerational (iG) Recreation Center, Gifford Aquatic Center, North County Aquatic Center and the Shooting Range. The Board approved the original agreement on August 13, 2019. The original agreement was for sales of beverages and snacks at Recreation Division Facilities that were currently being handled by County staff.

Public Works received several requests from staff to place vending machines at the Administration Complex. The original agreement does not allow for additional locations to be added to the agreement without obtaining Board Approval. The First Amendment to the Agreement amends Section 12, Machine Locations, to include County Administration Building B, 1800 27<sup>th</sup> Street, Vero Beach. The First Amendment also amends Section 2, Basic Agreement, to allow for other facility locations to be designated by the County as determined by the County Administrator.

**FUNDING**

No funding is required through this agreement. All proceeds from the resulting agreement will be deposited into the appropriate facility concessions account. The revenue generated from the vending agreement will be 12% of gross sales.

**RECOMMENDATION**

Staff recommends the Board approve the first amendment to the agreement with the Florida Division of Blind Services and authorize the Chairman to sign after review and approval of the agreement by the County Attorney as to form and legal sufficiency.

**ATTACHMENTS**

First Amendment to the Agreement with the Florida Division of Blind Services

**APPROVED AGENDA ITEM FOR: September 22, 2020**