

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

TO: Jason E. Brown, County Administrator

THROUGH: Michael Smykowski, Budget Director

FROM: Basil Dancy, Computer Services Manager

SUBJECT: Microsoft Enterprise Agreement Contract Renewal

DATE: February 14, 2017

DESCRIPTION AND CONDITIONS

The Indian River County Board of County Commissioners purchased an enterprise agreement from the Microsoft Corporation in September of 2001. In October 2006, the Board of Commissioners approved two new enterprise agreements to continue the licensing coverage of desktops, laptops and server systems, as well as all future growth. This agreement covered a period of three years from 11/30/2006 to 11/30/2009 with renewal options every three years. This is distinguished from the December 20, 2016 agenda item which was for the True-Up for additional licensing requirements.

The initial renewal was from 11/30/2009 to 11/30/2012. A second renewal was done which covered from 11/30/2012 to 11/30/2015. A contract renewal was submitted for the period which covers from 11/30/2015 to 11/30/2018. Due to the time sensitive nature of the contract the previous County Administrator signed off on the contracts on 11/24/2015 pending future board approval. This was not brought to the board at that time. This agenda item will bring the contract status up to date.

The new contract phase will require payments of \$64,363.52 per year for a period of three years. Since this was a known upcoming extension of the existing contracts, the funds have already been budgeted and allocated.

Staff is requesting that the Board approve the attached two agreements with SHI International to continue the licensing coverage of computer systems and authorize the County Administrator to sign the Microsoft Enterprise Agreements.

FUNDING

The annual cost of the agreement is \$64,363.52 per year for 3 years. SHI International currently has the State contract for this licensing. The funding sources will be spread across multiple departments due to the distributed nature of the end user locations. The allocations will be set up per the table below. These funds are already set in the existing budget year allocations.

Fund Name	Department Name	Account Number	FY 2016/17 Budget
M.S.T.U.	Recreation	00410872-035120	\$1,792
M.S.T.U.	Shooting Range	00416172-035120	\$256
M.S.T.U.	County Planning	00420515-035120	\$2,048
Impact Fees	Impact Fees	10320415-035120	\$128
Transportation Fund	Public Works	11124319-035120	\$8,062
Emergency Services	Fire Rescue	11412022-035120	\$9,469
911 Surcharge Fund	Communication Center	12013325-035120	\$640
SHIP	SHIP	12322869-035120	\$384
MPO	MPO	12420415-035120	\$640
Beach Restoration	Beach Restoration	12814472-035120	\$512
SWDD	Landfill	41121734-035120	\$1,792
Golf Course	Clubhouse	41823672-035120	\$1,152
Building Division	Building Division	44123324-035120	\$8,958
Utilities	General & Engineering	47123536-035120	\$11,517
Fleet Management	Fleet Management	50124291-035120	\$768
Risk Management	Risk Management	50224613-035120	\$384
Information Technology	GIS	50510319-035120	\$1,152
Information Technology	Computer Services	50524113-035120	\$14,710
Total			\$64,364

RECOMMENDATION

Staff recommends that the Board of County Commissioners approve the attached Microsoft Enterprise Agreements and authorize the County Administrator to sign the Microsoft Enterprise Agreement Contracts.

ATTACHMENTS

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1. Enterprise Agreement Contracts
2. SHI Vendor Invoices

APPROVED AGENDA ITEM

FOR February 21, 2017