



INDIAN RIVER COUNTY, FLORIDA
AGENDA ITEM
Assistant County Administrator /
Department of General Services

Date: September 20, 2018

To: The Honorable Board of County Commissioners

Through: Jason E. Brown, County Administrator
Michael C. Zito, Assistant County Administrator

From: Anne Shepherd, Director Library Services

Subject: Indian River County Library System Fellsmere Library Project

BACKGROUND

The Marian Fell Library located in Fellsmere was built in 1915, and added to the National Register in 1996. In 1987, the County signed an agreement to provide services to the Marian Fell Library 3 afternoons a week. In 1989, the County gave the library to the Fellsmere Library Association, a volunteer group who received a Historical Preservation Grant of \$10,000. Library Service has not been available in Fellsmere for several years. In August of this year, County Staff was invited to meet with the Fellsmere City Manager to discuss a joint project between the Indian River County Library System and the City of Fellsmere to provide library service two days a week, 4 hours each day. The City of Fellsmere is proposing provide property upkeep, oversight, cleaning and painting of the facility, telephone and utilities, plus some funding of materials. Additionally, the City would pursue grant opportunities and partnerships to provide additional funding and support resources. Staff seeks conceptual approval to memorialize the terms of a proposed agreement with the City of Fellsmere to express these commitments in greater detail.

DESCRIPTIONS AND CONDITIONS:

The Fellsmere Library is about 900 square feet and contains a kitchen, restroom and open library area. The floors are the original yellow pine wood and some of the original furniture remains. The library is located at 63 North Cypress Street in Fellsmere, FL, which is about 8.5 miles from the North County Library and across the street from Fellsmere Elementary school and near the Boys and Girls Club. In the space available, the Library would be able to provide four computers for public use, approximately 1,000 books, literacy services, storytimes, and after school homework help. The collection would be a combination of adult, large print, children's books for every level, teen and Spanish materials. Access to all of our County Library collections would be available. The Library system will provide most of the materials from our current collections with some reference purchases. The two-day a week service would be provided by existing library staff. Some furnishings would be purchased with Impact Fee monies.

FUNDING:

Funding is available in various funding accounts. As a new service for our community, most of the items needed for the Library would fall under Impact Fee Guidelines. Purchases would include: furnishings, computers, book drop, library supplies and materials and fiber optic connection.

Account Number	Account Description	Amount
10310971-035450	Books (same budget amount as Gifford Library)	\$7,870.00
10310971-035250	Institutional Supplies (Office Furniture, Supplies) anything under \$1,000	\$15,000.00
10310971-066390	Other Improvements except buildings (book drop, fiber optics)	\$34,000.00
10310971-066490	Other Machinery & Equipment	\$6,000.00
	Contingencies	\$5,000.00
	Estimated cost	\$67,870.00

RECOMMENDATION:

Staff respectfully recommends that the Board of County Commissioners conceptually approve the Indian River County Library System opening the Marian Fell Library Fellsmere Branch for two-day a week service, and direct the County Attorney's Office to prepare an agreement under the general terms outlined herein, and return it to the Board for final approval following execution by the City of Fellsmere.

APPROVED AGENDA ITEM FOR OCTOBER 2, 2018