

**INDIAN RIVER COUNTY, FLORIDA
BOARD MEMORANDUM**

TO: Jason E. Brown
County Administrator

THROUGH: Richard B. Szpyrka, P.E.
Public Works Director

FROM: James D. Gray, Jr.
Coastal Engineer

SUBJECT: **Release of Retainage - Work Order No. 1 Morgan & Eklund, Inc.
Post Hurricane Matthew Beach Profile Surveys**

DATE: January 25, 2017

DESCRIPTION AND CONDITIONS

On October 4, 2016, the Board approved a contract with Morgan & Eklund, Inc. (M&E) for Professional Land Surveying and Mapping Services for a two-year term. The Board amended the contract on October 18, 2016. M&E is the selected County Consultant for professional onshore/offshore hydrographic surveying services.

On October 18, 2016, the Board approved Work Order No. 1 to this contract for services related to hydrographic surveying (beach profile) following Hurricane Matthew. Work Order No. 1 totaled \$31,500.

To date all tasks are 100% complete. The total amount of retainage withheld under Work Order No. 1 is \$3,150.

M&E is requesting the release of all withheld retainage in the amount of \$3,150.

FUNDING

Local funding for the Work Order No. 1 expenditure was from the Other Contractual Services – Matthew, Account No. 12814472-033490-17001. Funding for the release of retainage will be provided from Account No. 128206000-17001.

RECOMMENDATION

Staff recommends the Board approve the release of all withheld retainage under Work Order No. 1 in the amount of \$3,150.

ATTACHMENT

Morgan and Eklund, Inc. Invoice No. 1-16-1774, dated December 22, 2016.

APPROVED AGENDA ITEM FOR: FEBRUARY 7, 2017