

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: September 6, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget
Jennifer Hyde, Purchasing Manager

FROM: Shelby Ball, Purchasing Specialist

SUBJECT: Award of RFP 2023060 for Continuing Environmental, Ecological, and Biological Support Services

BACKGROUND:

On behalf of the Public Works Department, a Request for Proposals (“RFP”) was issued for Continuing Environmental, Ecological, and Biological Support Services, as the final term of the agreement with our current providers, Ecological Associates, Inc., Environmental Science Associates, G.K. Environmental, Inc., and Kimley-Horn Associates, Inc. ends on October 10, 2023. The term of award is two years, with two, two-year renewals available.

DISCUSSION:

A selection committee comprised of Eric Charest, Natural Resources Manager, Wendy Swindell, Conservation Lands Manager, and Erik Ferguson, County Engineer, independently reviewed and scored the received proposals. The committee then met to compile an initial ranking of firms. After discussions, the committee determined no interviews were necessary, and declared the ranking final.

Firm
1. The Transit Group, Inc. dba Ecological Associates, Inc.
2. Kimley-Horn and Associates, Inc.
3. Applied Ecology, Inc.
4. G.K. Environmental, Inc.
5. Environmental Science Associates
6. Environmental Consulting & Technology, Inc.

FUNDING:

Funding for work performed under the agreements will vary, based on project and department.

RECOMMENDATION:

Staff recommends the Board approve the final ranking of firms, award the RFP to all six firms, approve the sample agreement and proposed rates, and authorize the Chairman to execute them, after review and approval by the County Attorney as to form and legal sufficiency.

ATTACHMENT

Sample Agreement and Proposed Rates