



# INDIAN RIVER COUNTY DEPARTMENT OF EMERGENCY SERVICES

## APPLICATION FOR CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY (COPCN)

**APPLICANT NAME:** SKYTOP TRANSPORTATION, INC **DATE:** 5/28/20

**APPLICATION FEE: \$100.00 APPLIES TO INITIAL APPLICATIONS ONLY.**

If payment applicable, make check payable to INDIAN RIVER COUNTY FIRE RESCUE.

- This is a new application; fee is attached.
- This is a renewal of our present COPCN.
- This is a renewal of our present COPCN with ownership or classification changes.

I. CLASSIFICATION OF CERTIFICATE REQUESTED

Please check applicable boxes and options.

**Class A**   BLS  ALS

Governmental entities that use advanced life support vehicles to conduct a pre-hospital EMS ALS/BLS service.

**Class B**   BLS  ALS

Agencies that provide non-emergency ambulance inter-facility medical transport at the ALS/BLS level.

**Class C**   BLS  ALS

Agencies that provide non-emergency ambulance inter-facility medical transports which require special clinical capabilities and require a physician's order.

**Class D**   BLS  ALS

Agencies that provide non-emergency ambulance medical transports limited to out of county transfers.

**Class E**   Wheelchair  Wheelchair/Stretcher  Ambulatory Transport

Agencies that provide wheelchair transportation service only where said services *are paid* for in part or in whole either directly or indirectly with government funds.

**Class E1**   Wheelchair  Wheelchair/Stretcher  Ambulatory Transport

Agencies that provide wheelchair vehicle service where said services *are not paid* for in part or in whole either directly or indirectly with government funds.

**II. COMPANY DETAILS**

1. NAME OF AGENCY: SKYTOP TRANSPORTATION, INC  
MAILING ADDRESS: 6947 NW DAFFODIL LANE  
CITY PORT ST. LUCIE COUNTY ST. LUCIE  
ZIP CODE: 34983 BUSINESS PHONE: 772-353-5628

2. TYPE OF OWNERSHIP(i.e. Private, Government, Volunteer, Partnership, etc.):

CORPORATION

3. MANAGER'S NAME: JORGE MUNOZ  
ADDRESS: 6947 NW DAFFODIL LN, PSL, FL 34983  
PHONE #: 786-372-3836

4. PROVIDE NAME OF OWNER(s) OR LIST ALL OFFICERS, PARTNERS, DIRECTORS, AND SHAREHOLDERS, IF A CORPORATION (attach a separate sheet if necessary):

<u>NAME</u>	<u>ADDRESS</u>	<u>POSITION</u>
JORGE MUNOZ	SAME AS ABOVE	PRESIDENT
JAVIER SUAREZ	5240 NW NEWARK LANE	VICE-PRESIDENT
ALMA IRIZAR	SAME AS ABOVE	EXECUTIVE SECRETARY

5. PROVIDE NAMES AND ADDRESSES OF AT LEAST THREE (3) LOCAL REFERENCES

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>
LINDA MCGINNIS	VERO BEACH	321-205-7594
JADELL MENDEZ	PORT ST LUCIE	786-355-7132
CHAD COOLEY	VERO BEACH	772-563-3443

6. FUNDING SOURCE: PRIVATE PAY

7. RATE SCHEDULE ATTACHED? YES  NO  N/A

8. LIST THE ADDRESS(es) OF YOUR BASE AND ALL SUB-STATIONS:

6947 NW DAFFODIL LANE, PSL, FL 34983

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**III. COMMUNICATIONS INFORMATION:**

TYPES OF RADIOS/EQUIPMENT:

TWO-WAY VOICE COMMUNICATION

1. RADIO FREQUENCY (ies)

2. RADIO CALL NUMBER(s)

N/A NON - EMERGENCY SERVICE

UTILIZE: CELL PHONES, CAMERAS AND

TABLET APP MOUNTED TO EACH VEH.

3. LIST ALL HOSPITALS AND OTHER EMERGENCY AGENCIES WITH WHICH YOU HAVE DIRECT RADIO COMMUNICATIONS:

FROM AMBULANCE

FROM BASE STATION

N/A SEE ABOVE

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**IV. ADDITIONAL INFORMATION REQUIRED TO BE SUBMITTED WITH THIS APPLICATION:**

**RENEWAL APPLICANTS FOR CLASSES A-D NEED ONLY #'s 4 - 9**

**RENEWAL APPLICANTS FOR CLASSES E AND E-1 NEED ONLY #'s 6 - 9**

- 1. Factual Statement indicating the public need and services, including studies supporting the demonstrated demand and feasibility for the proposed service(s) and deficiencies in existing services, and any other pertinent data you wish to be considered.
- 2. Factual statement of the proposed services to be provided, including type of service, hours and days of operation, market to be served, geographic areas to be serviced, and any other pertinent data you wish to be considered.
- 3. Factual Statement indicating the ability of the applicant to manage and provide the proposed services, including the management plan, maintenance facilities, insurance program, accounting system, system for handling complaints, system for handling accidents and injuries, system for providing the county monthly operating reports and any other pertinent data you wish to be considered.  
4-5
- 4. Copy of Standard Operating Procedures.
- 5. Copy of Medical Protocols.
- 6. Copy of your insurance policy – must show coverage limits –
- 7. Vehicle Information. For each vehicle provide the following:
  - a. Make, Model, Year, Manufacturer
  - b. Mileage
  - c. VIN #
  - d. Tag Number
  - e. Passenger capacity (E/E1 classification)
  - f. Indicate ALS/BLS (A-D classification)
- 8. Personnel Roster. For each employee provide the following:
  - a. Name – Last, First and Middle Initial
  - b. Driver's License # (if commercial, specify class) & Expiration Date  
ADDITIONAL INFO REQUIRED FOR A-D classifications
  - c. Emergency Medical Service Certification and # (EMT or Paramedic)
  - d. Expiration date of Certification
  - e. Whether or not has an Emergency Vehicle Operation Certificate.
- 9. Fee Schedule Incl: Service Type, Base Rate, Mileage, Waiting & Special Charges

V. NOTARIZED STATEMENTS Fill in Statements as applicable.

**E or E1 APPLICANTS**

I, (Original application with signatures), the representative of  
Applicant Name  
on file at EOC ) \_\_\_\_\_, do hereby attest that the  
Business Name of Service

above named service meets all the requirements of, and that I agree to comply with, all applicable provisions of Chapter 304, Life Support and Wheelchair Services.

**A-D APPLICANTS**

I, \_\_\_\_\_, the representative of  
Applicant Name  
\_\_\_\_\_, do hereby attest that  
Business Name of Service

the above named service will provide continuous service on a 24-hour, 7-day week basis. I do hereby attest that the above named service meets all the requirements for operation of an ambulance service in the State of Florida as provided in Chapter 401, Part III, Florida Statutes, Chapter 64E-2, Florida Administrative Code, and that I agree to comply with all the provisions of Chapter 304, Life Support Services.

**ALL APPLICANTS**

I further acknowledge that discrepancies discovered during the effective period of the Certificate of Public Convenience and Necessity will subject this service and its authorized representatives to corrective action and penalty provided in the referenced authority and that to the best of my knowledge, all statements on this application are true and correct.

ON FILE AT EOC

APPLICANT SIGNATURE

DATE

Before me personally appeared the said ON FILE AT EOC who says that he/she executed the above instrument of his/her own free will and accord, with full knowledge of the purpose thereof. Sworn and subscribed in my presence this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC My commission expires: \_\_\_\_\_