

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: October 25, 2021

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Renewal and Amendment to Agreements for Continuing Architectural Services

BACKGROUND:

On October 16, 2018, the Board approved the selection review committee’s final ranking of firms for continuing architectural services and authorized negotiations in accordance with FS 287.055, Consultant’s Competitive Negotiation Act. On November 13, 2018, the Board approved continuing agreements with five firms, with an initial three-year term with one two-year renewal option available. The first term of the agreements will end on November 12, 2021.

ANALYSIS:

Four of the five recommended firms have agreed to the two-year renewal. Architectural Building Corporation declined to renew, as their principal architect is retiring. The four remaining firms are:

Firm	Location
CPZ Architects, Inc.	Jupiter
Donadio and Associates, Architects, P.A.	Vero Beach
EDB Architects & Associates, P.A.	Vero Beach
Tsark Architecture, LLC	West Melbourne

Modifications to the agreement are necessary to incorporate changes to Florida statute and the county code since the agreements were executed. Specifically, e-verify requirements are added, and the amount of work that can be issued via purchase order is increased.

FUNDING:

Funding for work orders under these agreements will vary, based on project and department.

RECOMMENDATION:

Staff recommends the Board approve the sample Renewal and Amendment No. 1 to the agreement for continuing architectural services and authorize the Chairman to execute the agreements once the County Attorney has approved as to form and legal sufficiency.

Attachment:

Sample Renewal and Amendment No. 1