

**FLORIDA DEPARTMENT OF STATE
DIVISION OF LIBRARY AND INFORMATION SERVICES
STATE AID TO LIBRARIES GRANT APPLICATION**

Certification of Credentials – Single Library Administrative Head

The Board of County Commissioners of Indian River County,
(Name of library governing body)

governing body for the Indian River County Library System,
(Name of library)

hereby certifies that the incumbent single library administrative head,

Anne M. Shepherd,
(Name of incumbent)

- Has completed a library education program accredited by the American Library Association;
- Has at least two years full-time paid professional experience, after completing the library education program, in a public library open to the public for a minimum of 40 hours per week;
- Is employed full time by the library's governing body;
- Is responsible for the overall management or coordination of the library within the framework established by interlocal or other agreements, plans, policies and budgets;
- Is responsible for developing a single long-range plan for all library outlets, a single annual plan of service and a budget; and
- Is responsible for implementing the long-range plan, annual plan of service and budget as well as preparing reports on behalf of the library.

Signature

Chair, Library Governing Body

Date

Name (Typed)