

**Indian River County, Florida
Department of Utility Services
Board Memorandum**

Date: November 18, 2019

To: Jason E. Brown, County Administrator

From: Vincent Burke, PE, Director of Utility Services

Prepared By: Arjuna Weragoda, PE, Capital Projects Manager

Subject: Request to Waive the Bid Process for the Replacement of Blowers for the Sludge Holding Tank at West Regional Wastewater Treatment Facility

Descriptions and Conditions:

On May 15, 2018, the Indian River County Board of County Commissioners (BCC) approved Work Order No. 1 to Schulke, Bittle and Stoddard, LLC, (SBS) to provide professional engineering services for design, bidding assistance and construction management services for the failing blowers and the blower building at the West Regional Wastewater Treatment Facility (WRWWTF).

On August 13, 2019, BCC authorized the Purchasing Manager to issue a purchase order to Excelsior Blower Systems, Inc., to direct purchase two blower assemblies. As part of the direct purchase, Excelsior has now provided shop drawings, and the shop drawings have been reviewed and approved by SBS and Indian River County Department of Utility Services (IRCDUS) staff.

Analysis:

In the meantime, SBS prepared plans and specifications and solicited price proposals for the installation of the new blower assemblies and demolition of the existing building, including electrical work, from five contractors. The five contractors are as follows:

- Paragon Electric
- Moss Kelley
- Contract Service Electric
- Manning Electric
- Larry Schlitt Construction, Inc.

Although, all five contractors showed interest, only two submitted price proposals. The other three declined submitting proposals verbally to our consultant. The two contractors who submitted price proposals are Paragon and Larry Schlitt.

Contractor	Proposal Amount
Larry Schlitt Construction, Inc	\$ 38,100.00
Paragon Electric of Vero, Inc	\$ 81,306.00

Funding:

Funds for this project are derived from the capital budget in the Utilities operating fund. Utilities operating funds are generated from water and sewer revenues.

Description	Account Number	Amount
WRWWTF Blower Room Replacement	471-169000-18521	\$38,100.00

Recommendation:

Staff recommends the Board of County Commissioners waive the bid process and, pending receipt and approval of the required insurance by the Risk Manager, authorize the Purchasing Division to issue a purchase order to Larry Schlitt Construction, Inc., in the amount of \$38,100.00 for the installation of the new blower assemblies and demolition of the existing building including electrical work at the West Regional Wastewater Treatment Facility.

Attachment(s):

1. Larry Schlitt Construction, Inc. Proposal