

CONSENT AGENDA

**INDIAN RIVER COUNTY
INTER-OFFICE MEMORANDUM**

OFFICE OF MANAGEMENT & BUDGET

TO: Members of the Board of County Commissioners

DATE: August 12, 2020

THROUGH: Jason E. Brown, County Administrator

FROM: Kristin Daniels, Director, Management & Budget

SUBJECT: Renewal of RFP 2019060 FEMA Public Assistance Consulting Services

DESCRIPTION AND CONDITIONS

On September 10, 2019, the Board ratified the FEMA Public Assistance Consulting Services Agreement with Witt O'Brien's, which had been executed by the County Administrator on August 29, 2019, under authority granted by Resolution 2019-058. The contract has an initial term of one year, with two additional one-year renewals available.

ANALYSIS

The current agreement will expire on August 28, 2020. Witt O'Brien's has satisfactorily performed the consulting services as detailed in the agreement for the first term of the contract.

FUNDING

Expenses incurred for work under this agreement are anticipated to be funded through FEMA's reimbursement of direct administrative costs.

RECOMMENDATION

Staff recommends the Board approve the renewal of the agreement through August 28, 2021, for the first of the available one-year renewal terms, and authorize the Chairman to execute the renewal after approval by the County Attorney as to form and legal sufficiency.

ATTACHMENT

First Renewal of FEMA Public Assistance Consulting Services Agreement