

**INDIAN RIVER COUNTY
SOLID WASTE DISPOSAL DISTRICT
BOARD MEMORANDUM**

Date: January 6, 2020

To: Jason E. Brown, County Administrator

Through: Vincent Burke, PE, Director of Utility Services

From: Himanshu Mehta, Managing Director, Solid Waste Disposal District

Subject: Transportation of Recyclables to St. Lucie County Landfill

Descriptions and Conditions:

On November 19, 2019, an Interlocal Agreement for Recycling Services (Agreement) was executed between the Indian River County (IRC) Solid Waste Disposal District (SWDD) Board and the St. Lucie County Board of County Commissioners. Per the Agreement, SWDD is responsible for the transportation of recyclables to St. Lucie County. SWDD is also responsible for any transportation cost back to the IRC Landfill as a result of St. Lucie County rejecting recyclables in accordance with the appropriate procedures in the Agreement.

Since August 2019, SWDD has been utilizing PGL Trucking to transport recyclables to St. Lucie County under a blanket purchase order.

Staff is in the process of issuing Bid No. 2020028 for the solicitation of obtaining competitively bid transportation services; however, in the interim, staff is seeking Board authorization to continue to utilize PGL Trucking prior to bid award.

Analysis:

The following table shows the quantities (tons) of recyclable materials for the past four years:

Materials	FY 15/16	FY 16/17	FY 17/18	FY 18/19	Total	Average
Old Corrugated Cardboard	2,358	2,586	2,130	898	7,972	1,993
Single Stream Recyclables	14,770	15,953	17,302	15,614	63,639	15,910
Total	17,128	18,539	19,432	16,512	71,611	17,903

For the first three months of Fiscal Year 2019/2020, we have shipped approximately 4,533 tons of recyclables to St. Lucie County at an approximate cost of \$72,524. However, the total paid to date is \$60,336.40, with a total of paid and encumbered costs of \$79,088.72 through January 5, 2020, which exceeds the County Administrator’s approval limit of \$75,000.

Funding:

Funding for the SWDD Recycling services is budgeted and available in the SWDD recycling account, which is funded from SWDD assessments and user fees.

Description	Account Number	Amount
Other Contractual Services	41125534-033490	\$300,000

As a conservative estimate, staff is estimating 20,000 tons per year at a rate of \$15 per ton for the transportation of recyclables from Indian River County to St. Lucie County, which results in an approximate cost of \$300,000 per year.

Recommendation:

Staff recommends the Board authorize the following:

1. Continued use of PGL Trucking to transport recyclables to St. Lucie County until a bid award is made at a future Board meeting.
2. Authorize the Purchasing Manager, after approval by the Budget Office, to approve change orders up to the available budgeted amount.