

**Indian River County, Florida
Department of Utility Services
Board Memorandum**

Date: August 2, 2023

To: Indian River County Board of County Commissioners

Through: John A. Titkanich, Jr., County Administrator
Sean C. Lieske, Director of Utility Services

From: Howard G. Richards, PE, Manager, Capital Projects

Prepared by: Robert J. Tobar, EI, Utility Design Engineer

Subject: Work Order No. 2 to Bowman Consulting Group, LTD., for West Wabasso Septic to Sewer Phase 3A Construction Phase Services

Background/Analysis:

The Indian River County Department of Utility Services (IRCDUS) is undertaking a multi-phase Septic to Sewer (S2S) program to convert residential and commercial properties on septic systems to connect with the IRCDUS sewer network.

West Wabasso Septic to Sewer Phase 3A is a current project in this S2S program, consisting of approximately 29 parcels. The project involves installing centralized sewer to certain properties on 61st Drive (Wabasso Low's Subdivision).

On October 11, 2022, the Indian River County (IRC) Board of County Commissioners (BCC) approved Work Order No. 13 (CCNA2018) to Bowman Consulting Group, LTD. (Bowman), which included design, permitting, and bidding services for the West Wabasso Septic to Sewer Phase 3A project. On July 11, 2023, Amendment No. 1 to Centerline, Inc. was approved by the BCC. Amendment No. 1 added West Wabasso Phase 3A construction scope of work to the existing West Wabasso Phase 3B contract, increasing the total contract price to \$2,771,527.25.

IRCDUS desires to continue utilizing Bowman, under its 2023 Continuing Contract Agreement, for services that will be required for the West Wabasso Septic to Sewer Phase 3A project moving forward. As the County prepares to move into the construction phase, the County has requested that Bowman provide Construction Administration and Certification services to ensure the project is constructed in accordance with the construction plans and specifications. Bowman provided the attached scope of work for the amount not to exceed \$75,000.00. Fees are based on the approved standard hourly rate schedule in the Agreement and will be invoiced monthly.

Funding:

Funds in the amount of \$75,000.00 for this project are derived from the Impact Fee/WIP/West Wabasso Sewer Phase 3, number 472-169000-21512. These are Utilities capital fund revenues generated from impact fees. Growth of the sewer collection system has created the need for more septic-to-sewer conversions, and that growth will benefit from the construction.

Description	Account Number	Amount
Impact Fee/WIP/West Wabasso Sewer Phase 3	472-169000-21512	\$75,000.00

Recommendation:

Staff recommends the Board of County Commissioners approve Work Order No. 2 to Bowman Consulting Group, LTD., in the amount of \$75,000.00 to provide construction phase services and authorize the Chairman to execute and sign on their behalf. So long as there are no changes in the dollar amount under the work order, upon adequate completion of the work set forth in the work order, staff is directed to make final payment and release any retainage to Bowman Consulting, LTD., after review and approval by the Purchasing Manager and the County Attorney’s Office.

Attachments:

- Work Order No. 2 –West Wabasso Phase 3A