

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

CONSENT

TO: Board of County Commissioners

THROUGH: John A. Titkanich, Jr., County Administrator
Kirstin Leiendecker, P.E., Assistant Public Works Director

FROM: Rob Skok, Infrastructure Project Manager

SUBJECT: Information Technology Security Upgrades, IRC-2206
Final Payment, Release of Retainage and Change Order No. 1

DATE: November 17, 2023

DESCRIPTION AND CONDITIONS

On August 29, 2023 the Board of County Commissioners awarded Bid No. 2022052 to Don Hinkle Construction, Inc. in the amount of \$49,842.72 to construct security upgrades to the Clerk of Courts I.T. office located on the second floor of County Administration Building "A". The alterations consist of adding a wall and door at the south end and north end of the east corridor and installation of swipe card access.

Change Order No. 1 is to make final adjustments to contract bid items for a decrease to the total contract price by \$7,700.00 for a final cost of \$42,142.72. and make final contract time adjustments.

Don Hinkle Construction, Inc. has successfully completed the project and has been paid \$38,934.34, with \$2,049.18 held in retainage. Don Hinkle Construction, Inc. has submitted Contractor's Application for Payment No. 2 for payment of \$1,159.20 and release of retainage in the amount of \$2,049.18 for a total of \$3,208.38.

FUNDING

Funding in the amount of \$3,208.38 is budgeted and available from the following account:

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| ARP Fund/Clerk/Budget Transfer – Clerk of Court | Account No. 13830086-099020 \$1,159.20 |
| ARP Fund/Clerk/Retainage – Don Hinkle Construction | Account No. 138-206000 \$2,049.18 |

RECOMMENDATION

Staff recommends approval of Change Order No. 1 and payment of Contractor's Application for Payment No. 2 to Don Hinkle Construction, Inc. in the amount of \$3,208.38 for final payment and release of retainage.

ATTACHMENTS ARE AVAILABLE FOR VIEWING IN ENGINEERING DIVISION

1. Change Order No. 1
2. Contractor's Application for Payment No. 2

APPROVED AGENDA ITEM FOR DECEMBER 12, 2023