

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: January 6, 2020

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Ranking of Firms and Authorization to Negotiate – RFP 2019062 Disaster Debris Monitoring

BACKGROUND:

On behalf of the Public Works Department, Requests for Proposals (RFPs) were solicited for Disaster Debris Monitoring services after a hurricane or other event requiring debris removal. This work has previously been completed internally by staff from various departments. As documentation required by the Federal Emergency Management Agency (FEMA) has become more complex, specialized monitoring services are necessary. The term of award is proposed for one three-year term, to both a primary and secondary firm.

RFP RESULTS:

Advertising Date:	September 16, 2019
RFP Opening Date:	October 15, 2019
Solicitation Broadcast to:	231 Subscribers
RFP Documents Requested by:	15 Firms
Replies:	5 Firms

ANALYSIS:

A selection committee comprised of Rich Szpyrka, PE, Public Works Director, James Ennis, PE, Assistant Public Works Director, Kristin Daniels, CGFO, Director, Office of Management and Budget, Himanshu Mehta, PE, Managing Director, SWDD, and Laura Yonkers, PE, Land Development Engineer independently evaluated and scored the received proposals in accordance with the RFP document and Purchasing Manual. Evaluation criteria included qualifications of the firm, staff and availability, project approach and understanding and cost proposal. These scores were compiled by the committee and an overall initial ranking of firms developed.

The top three firms were invited to participate in interviews and to demonstrate the devices and systems to be utilized in the work. At the conclusion of the interviews, each committee member ranked the top three firms, with those rankings compiled to develop the final ranking of firms.

CONSENT

Staff is prepared to negotiate with the two top ranked firms and bring final agreements to the Board for approval.

	Proposing Firm	Location
1.	DebrisTech	Picayune, MS
2.	Thompson Consulting Services	Lake Mary, FL
3.	Tetra Tech Inc.	Maitland, FL
4.	Patriot Response Group, LLC	Vero Beach, FL
5.	True North Emergency Management	Arlington, TX
6.	Universal Engineering Sciences, Inc.	Fort Pierce, FL

FUNDING:

Hourly and weekly rates were provided on the proposal pricing forms, and pricing for one week with 12 hour work days was calculated to establish a price baseline for purposes of comparison.

Company	Total Price Proposal
Debris Tech	\$42,252.00
Thompson Consulting Services	\$47,586.00
Tetra Tech Inc	\$48,972.00
Patriot Response Group LLC	\$55,944.00
True North Emergency Management	\$63,210.00
Universal Engineering Sciences, Inc	\$90,720.00

Expenses incurred for this work is anticipated to be funded through FEMA’s reimbursement of direct administrative costs incurred.

RECOMMENDATION:

Staff recommends the Board approve the committee’s final ranking of firms and authorize negotiations with the two top ranked firms.