

INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM

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**TO:** Board of County Commissioners

**THROUGH:** John Titkanich, County Administrator  
Kristin Daniels, Director, Office of Management and Budget

**FROM:** Jennifer Hyde, Purchasing Manager

**DATE:** July 27, 2023

**SUBJECT:** Waiver of Requirement for Bids for Vac-Con Hydro-Excavator Truck

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**BACKGROUND AND DISCUSSION:**

The Department of Utility Services needs to replace a 2008 model year Hydro-Excavator truck, and obtained a quote from Vac-Con, based on a Sourcewell governmental cooperative agreement. When Purchasing staff was verifying the quote against the contract, it was noted the model of chassis listed on the quote, Freightliner, is not on the contract, and after discussion with the dealer, learned the chassis that are on the contract are not available. The unit price of the chassis itself is \$124,900, which exceeds both the bid threshold, and the County Administrator's approval threshold. Staff therefore would like to request the Board waive the requirement for bids for the non-contract chassis. All other equipment and options listed on the quote are on contract. Staff has requested an updated quote with a valid expiration date.

**FUNDING**

The purchase of the truck was anticipated in the 22/23 budget, as a replacement for Fleet #403, which entered service in September of 2007. Funding in the amount of \$574,958 is available in the Utilities Fund, Utilities/Vehicles account (471-166001):

<b>Title</b>	<b>GL</b>	<b>Amount</b>
Utilities/Utilities/Vehicles	471-166001	\$574,958

**RECOMMENDATION**

Staff recommends the Board waive the requirement for bids and authorize the Purchasing Division to issue a purchase order in the amount of \$574,958 to Vac-Con.

**ATTACHMENTS:**

Vac-Con Quote