



**INDIAN RIVER COUNTY, FLORIDA**  
**AGENDA ITEM**  
**Assistant County Administrator /**  
**Department of General Services**  
**Parks and Recreation**

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**Date:** June 21, 2023

**To:** The Honorable Board of County Commissioners

**Through:** John Titkanich, County Administrator  
Michael C. Zito, Assistant County Administrator

**From:** Beth Powell, Acting General Services Director/Parks and Recreation Director

**Subject:** Approval of a License Agreement with Miss B's Learning Bees, Inc. for Use of the Intergenerational Recreation Center for a Success Team Summer Program

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**DESCRIPTION AND CONDITIONS:**

Miss B's Learning Bees, Inc. is a 501(c)3 non-profit organization that provides a no cost afterschool program to qualified students enrolled in local schools. The organization relies on grants and donations to allow children the opportunity to receive afterschool support and tutoring through the program. Miss B's Learning Bees, Inc. (Miss B's) began using the Intergenerational Recreation Center (IG) in 2018 for their afterschool program. As a new facility, rental agreements were established to promote the rental space in the building as well as to assist the program in the new location. Since that time, the program has grown from using one small space with approximately 30 children, to now more than 60 children using two larger classrooms two days per week. The program is now growing once again to be able to offer its first summer program for 30 children 2 days per week from 4:00-6:00pm for the month of July and the first week of August.

The proposed License Agreement is based on a bulk rental fee agreement consistent with a reduced pricing structure and other accommodations specific to facilitating the program's success at the IG. On February 5, 2019, the Board of County Commissioners (BCC) approved a Sample Bulk Rental Agreement for a reduced fee for Ballfield rentals with a requirement of 300 hours booked for a 50% volume discount off the standard rental price. A similar approach was taken for developing and negotiating this License Agreement with the organization's CEO and President, Ms. LaToya Bullard. The License Agreement's term is for the 2023 summer session beginning July 11, 2023 through August 3, 2023. It includes use of Room 131 A Tuesday and Thursday (exact dates specified in the License Agreement) for 3 hours each day. The standard non-profit rate is reduced by 50% for a total of 24 hours. 11 tables and 38 chairs are included in the License Agreement at no cost to the Applicant. Additionally, storage is included at no cost for equipment essential to the program. IG staff set up, break down, and cleaning of the room is included at a rate of \$75 per day. Payment for the use of the facility has been modified for this License Agreement to be paid on the first day of each month for the current month. A current IRS 501(c)(3) letter of designation has been received. The License Agreement requires that the County be named as additional insured on the Applicant's insurance policy which has been received, reviewed, and approved by the County's Risk Manager.

**FUNDING**

There are no additional funding requirements or obligations to the County as this program is operating within normal business hours.

**RECOMMENDATION**

Staff recommends the Indian River County Board of County Commissioners accept the License Agreement with Miss B's Learning Bees, Inc., and authorize the Chairman to execute the agreement after review by the County Attorney for legal sufficiency.

**ATTACHMENT:**

Indian River County iG License Agreement dated May 25, 2023 – Miss B's Learning Bees, Inc.

**DISTRIBUTION:**

LaToya Bullard, CEO & President – Miss B's Learning Bees, Inc.

**Approved Agenda Item for July 11, 2023**