

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: October 19, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Waiver of Requirement for Bids to Procure Road Base Materials

BACKGROUND:

The Public Works Department’s Road & Bridge Division currently maintains 250 miles of unpaved roadways throughout the county. This maintenance requires the purchase, delivery, and placement of material such as coquina base or stabilizer to ensure that the roadways are passable. This material is picked up in Road and Bridge dump trucks from Blue Goose (mines in Fellsmere and on 82nd Avenue), Stewart Materials (Fort Pierce), and Wild Turkey (82nd Avenue) mines, as appropriate, based on the mine’s location in relation to the roads being maintained, and availability of product at each mine. Staff is also working to enroll Stavola Aggregate in Fellsmere as another road base supplier.

DISCUSSION

Due to the limited number of sources, and fluctuation in availability and price, a formal bid will likely be unsuccessful in garnering supplier participation. Utilizing non-local mines will only increase both the costs of hauling and staff time. Therefore, Staff is requesting the Board waive the requirement for bids for road base materials, so materials can be purchased as needed and available.

Prices for stabilizer currently range between \$7.75 to \$8.50 per ton, and coquina base from \$9 to \$9.50 per ton.

Purchases in the previous fiscal year are reflected in the table below.

Mine	22/23 Quantity (tons)	Total Amount Spent FY 22/23
Blue Goose	26,013.55	\$193,233.69
Stewart	261.20	\$1,485.63
Wild Turkey	2,392.41	\$21,669.40
Stavola Aggregate	0	\$0

FUNDING/BUDGET AMENDMENT:

Staff anticipates expenditures of up to \$350,000 for road base materials to be necessary during the current fiscal year. Funds are budgeted in the following accounts:

Account Name	Account Number	Account Budget for FY 23/24
Secondary Roads Fund/Secondary Roads/Roads and Bridges/Other Road Material/Supplies/Fellsmere Road Stabilization	10921441-035390-16032	\$140,000
Secondary Roads Fund/Secondary Roads/Roads and Bridges/Other Road Material/Supplies/North County Road Stabilization	10921441-035390-17019	\$60,000
Transportation Fund/ Roads and Bridges/Other Road Material/Supplies	11121441-035390	\$250,000

RECOMMENDATION:

Staff recommends the Board of County Commissioners waive the requirement for bids and authorize the Purchasing Division to issue purchase orders to the four local mines, as needed, up to the amount approved by the Budget Department.