

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

**CONSENT**

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**TO:** Jason E. Brown, County Administrator

**THROUGH:** Richard B. Szpyrka P.E., Public Works Director

**FROM:** Andy Sobczak, Infrastructure Project Manager

**SUBJECT:** **Continuing Contract Agreement Extension for Professional Roof Design and Evaluation Services**

**DATE:** January 24, 2018

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**DESCRIPTION AND CONDITIONS**

On April 15, 2014, the Board of County Commissioners approved a Continuing Contract Agreement for Professional Roof Design and Evaluation Services with two Firms, Jay Ammon Architect, Inc. and REI Engineers, Inc. While the original term for these contracts was (3) years, the contracts allow for an additional (3) year term extension.

Impacts from hurricanes in 2016 and 2017 brought to the forefront the need to repair and replace many of the roofs on County-owned facilities. Unfortunately, within the last year, the original (3) year term of the Continuing Contract Agreements expired. Since both Firms have performed well on County projects, including the provision of quality products and services according to schedule, County Staff would like to extend the Contract Agreements for an additional (3) years.

Jay Ammon Architect, Inc. and REI Engineers, Inc are both interested in extending their Contracts with Indian River County for an additional (3) years, and both have signed Continuing Contract Extension Agreements.

**FUNDING**

Although no funding is directly allocated for these Contract services, funds are available within project specific County Accounts for these services. Following extension of the Contracts, County Staff will present tasks to the Board as individual Work Orders prior to commencement.

**RECOMMENDATION**

Staff recommends that the Board of County Commissioners approve the 3-year extensions to the Continuing Contract Agreements for Professional Services with Jay Ammon Architect, Inc. and REI Engineers, Inc., and authorize the Chairman to execute the Continuing Contract Agreement Extensions.

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BCC Consent Agenda 2/6/2018

**ATTACHMENTS**

Jay Ammon Architects, Inc. - Extension to Continuing Contract Agreement

REI Engineers, Inc. - Extension to Continuing Contract Agreement

**APPROVED AGENDA ITEM FOR FEBRUARY 6, 2018**