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November 10, 2020

Chairman of the Board of County Commissioners
Indian River County Board of County Commissioners
1801 27th Street
Vero Beach, FL 32960

Dear Chairman and County Commissioners:

I would like to request to be placed on the November 17, 2020 Board agenda to discuss additional budget needs.

I would like to respectfully request a budget amendment in the amount of \$65,000 to my fiscal year 20/21 Board of County Commissioners funded budget. This funding is for the addition of a new position. Due to the future retirements of both my Internal Audit Director and Chief Deputy over the next two years, I will need to bring on a new position that can learn and assume the duties. This new position will also be included in our fiscal year 21/22 budget request.

The amount requested is only to fund the portion of the position related to the non-court functions of the Clerk. I appreciate the Board's consideration of this request.

Sincerely,

Jeffrey R. Smith, CPA, CGFO, CGMA
Clerk of Court and Comptroller

Cc: Jason Brown, County Administrator
Kristin Daniels, Budget Director
Elissa Nagy, Finance Director