

**Indian River County, Florida
Department of Utility Services
Board Memorandum**

Date: October 13, 2020

To: Jason E. Brown, County Administrator

From: Vincent Burke, PE, Director of Utility Services

Prepared By: John Boyer, PE, Utility Engineer

Subject: Shadow Brook Subdivision Proposed Water Assessment Project Resolution I and II

Background/Analysis:

On July 7, 2020, under Consent Agenda Item 8-G, the Indian River County Board of County Commissioners (BCC) unanimously authorized staff to proceed with the petition, survey and engineering design, and permitting for the Shadow Brook Subdivision water assessment project. See Attachment 1 for a map of the area. The BCC also directed staff to proceed with the resolution process of the proposed assessment project.

The Shadow Brook Subdivision water assessment project has 15 benefitting parcels, 2 of which have signed Temporary Water Service Agreements – see attachment 2. According to current tax records, the 15 parcels are single family homes.

The proposed 6-inch water main will connect to the existing 20-inch main on the west side of 58th Avenue. The total project cost is estimated at \$126,000, which includes construction, surveying, engineering, administration and inspection. Therefore, an equal per parcel cost of \$8,400.00 will be levied on all 15 benefitting parcels. This does not include other connection fees such as impact fees, deposits, etc.

A Providing Resolution (Resolution I) is shown in Attachment 3 and presented for adoption by the BCC.

A Setting Resolution (Resolution II) is shown in Attachment 4 and is presented for adoption by the BCC to hold a public hearing about the project, overall costs, and the amount of the assessment for each property owner in the benefitting area. Pending BCC approval, a public hearing will be scheduled for Tuesday, December 8, 2020, at 9:05 am in the Indian River County Commission Chambers. A preliminary assessment roll and assessment plat have been prepared and are on file with the Clerk to the BCC and the Indian River County Department of Utility Services (IRCDUS). If the BCC adopts Resolutions I and II, staff will follow procedures for newspaper publications and will notify residents by mail to inform them of the preliminary assessment roll and the public hearing.

Departmental Item

Funding:

Funds for this project are derived from the Assessment Fund. Assessment fund revenues are generated from connection fees paid by the benefitting property owners.

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Shadow Brook Subdivision Water Assessment	473-169000-20529	\$126,000

Recommendation:

The staff of the Indian River County Department of Utility Services recommends the following:

- 1) Adopt Resolution I providing for the installation of the water main within Shadow Brook Subdivision, subject to the terms outlined in the resolution. The Board of County Commissioners shall establish the applicable interest rate at the time the final assessment roll is approved.
- 2) Adopt Resolution II setting the time and place of the Public Hearing on Tuesday December 8, 2020, at 9:05 am, in the Indian River County Commission Chambers.

Attachments:

1. Assessment Area Map
2. Temporary Water Service Agreements
3. Providing Resolution (Resolution No. I)
4. Setting Resolution for Public Hearing (Resolution No. II)
5. Assessment Roll