

April 9, 2019  
ITEM 14.E.1

INDIAN RIVER COUNTY  
BOARD OF COUNTY COMMISSIONERS


INTER-OFFICE MEMORANDUM

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TO: Members of the Board of County Commissioners

DATE: March 27, 2019

SUBJECT: Revision of Indian River County Resolution #2004-071

FROM: Tim Zorc  
Commissioner, District 3 

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**Discussion Item:**

On July 6, 2004, under Resolution #2004-071, the Board of County Commissioners of Indian River County established a schedule of fees for fire prevention plan reviews and inspections and a schedule of fines for violations. The guidance in the Resolution has not been updated since its 2004 passage.

I'd like to discuss directing the County staff to review and propose revisions to the original Resolution -- in particular to the fee and fine schedules -- for consideration and approval at a future BCC meeting.

RESOLUTION #2004-071

STATE OF FLORIDA  
INDIAN RIVER COUNTY

A RESOLUTION OF INDIAN RIVER COUNTY ESTABLISHING A SCHEDULE OF FEES FOR PLAN REVIEW AND INSPECTIONS; ESTABLISHING A SCHEDULE FOR FINES FOR VIOLATIONS; PROVIDING FOR ENFORCEMENT OF SAID FEES THROUGHOUT INDIAN RIVER COUNTY EMERGENCY SERVICES DISTRICT, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

THIS IS TO CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

JEFFREY K. BARTON, CLERK  
BY *J. K. Barton* D.C.  
DATE 7-8-04

WHEREAS, the Indian River County Emergency Services District ("District") is authorized to provide fire prevention, fire suppression, emergency medical services, rescue and other duties and responsibilities throughout Indian River County, Florida, as may be directed by the Board of Commissioners, and to exercise the powers of a public authority organized and existing for said purposes, pursuant to the provisions of the Laws of Florida, as amended; and

WHEREAS, the District is responsible for inspecting all property and investigating for fire hazards, including the enforcement of a fire prevention code, and

WHEREAS, on July 6, 2004, the Board of County Commissioners of Indian River County adopted Ordinance No. 2004-021 enacting the Indian River County Emergency Services District Fire Code; and

WHEREAS, pursuant to the above referenced authority, the District provides to the public certain plan review, inspection and code enforcement services through its Fire Marshal; and

WHEREAS, the Board has determined that, in order to continue to provide the above referenced plan review, inspection and code enforcement services, it has become necessary to establish fair and reasonable fees for said services, and fines for violations of the code, pursuant to the provisions of Sections 208.10-14 of Ordinance No. 2004-021.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Indian River County as follows:

1. The Board hereby adopts the Schedule of Fees for Plan Review, Inspections, Cost Recovery, Code Enforcement, Violation and Fine Schedule attached hereto as Exhibit "A" and incorporated herein by this reference.
2. The Schedule of Fees for Plan Review, Inspections, Cost Recovery, Code Enforcement and Violation and Fine Schedule shall be enforced by the District throughout Indian River County, Florida, commencing on the effective date of this

Resolution and until and unless revised, modified, or revoked by the Board of County Commissioners of Indian River County.

3. This Resolution shall take effect July 6, 2004.

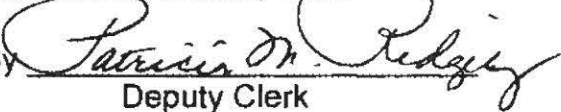
Duly passed and adopted by the Board of County Commissioners of Indian River County, this 6th day of July 2004.

The resolution was moved for adoption by Commissioner Neuberger, and the motion was seconded by Commissioner Lowther, and, upon being put to a vote, the vote was as follows:

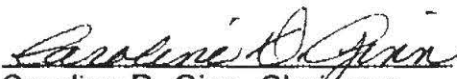
Chairman Caroline D. Ginn	Aye
Vice Chairman Arthur R. Neuberger	Aye
Commissioner Kenneth R. Macht	Aye
Commissioner Thomas B. Lowther	Aye
Commissioner Fran B. Adams	Aye

The Chairman thereupon declared the resolution duly passed and adopted this 6th day of July, 2004.

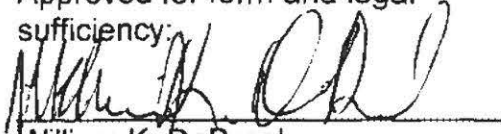
Attest: J. K. Barton, Clerk

By   
Deputy Clerk

INDIAN RIVER COUNTY  
Board of County Commissioners

By   
Caroline D. Ginn, Chairman

Approved for form and legal  
sufficiency:

  
William K. DeBraal  
Assistant County Attorney

BCC approval date: July 6, 2004

ATTACHMENT "A"

INDIAN RIVER COUNTY FIRE DISTRICT  
SCHEDULE OF FEES  
FOR  
PLAN REVIEW, PERMITS AND INSPECTIONS;  
VIOLATION AND FINE SCHEDULE

**A. Commercial, Institutional, and Multi-Family Residential Developments**

1. The plan review fee for all new construction, renovations, alterations, or changes of occupancy shall be computed by multiplying the estimated cost of construction/building valuation by .0025.
2. If no construction cost is involved in a change of occupancy, the plans review fee will be calculated at the rate of \$.02 per square foot of space.
3. The minimum fee for each plans review is \$100 per building.  
(Reference for 1-3: Plan Review and Inspection Fees, Chapter 69A-52, Florida Administrative Code)
4. Fire Suppression and Fire Alarm Systems  
(Includes pre-engineered extinguishing systems and combined sprinkler and standpipe systems)  
Plan review, up to \$1,000 (minimum)----- \$ 50  
For each additional \$1,000 valuation or fraction thereof----- \$ 4

**B. Site Plan Review Fees**

Fire Safety Plan Review and Inspection Is Required  
by the Florida Fire Prevention Code and Florida Statutes

Note: Fire safety service fees include plan review, permit and initial inspection

**Site Development**

Pre-Application Conference -----	No Charge
Site Plan Review (less than 5 units to a maximum of 5,000 sq. ft.)-----	\$ 75
Site Plan Review (5 to 50 units or 5,000 to 50,000 sq. ft.)-----	\$ 250
Site Plan Review (more than 50 units or 50,000 sq. ft.)-----	\$ 400
Planned Unit Development (PUD) Less than 50 units-----	\$ 400
Planned Unit Development (PUD) More than 50 units-----	\$1,200
Administrative Approvals -----	\$ 50
Development of Regional Impact (DRI) -----	\$1,500

**C. Fire Safety Inspection/Service Fees**

Fire Hydrant flow test (up to 2 hydrants) -----	\$ 50
Dry Hydrant Test -----	\$ 150

**Inspections (Existing Occupancies)**

Initial inspection -----	\$ N/C
Re-inspection for compliance -----	\$ N/C
Each subsequent re-inspection, non-compliance ----	\$ 50

**Inspections (New Construction, System, Permitted Activity)**

(Includes new construction, renovations, additions, the installation of fire protection, fire detection systems, all other installations, special events or permitted activities)

Initial inspection (for each system)-----	\$ N/C
Re-inspection for compliance -----	\$ N/C
Each subsequent re-inspection, non-compliance -----	\$ 40

**Permits**

Special Events -----	\$ 30
Public fireworks display permit -----	\$ 100
Fireworks sales permit (annual) -----	\$ 100

**Flammable and Combustible Gas Storage Tanks**

(Includes plan review and initial inspection of the tank, dispensers and piping) Installation or removal -----

\$ 50

Air Curtain Incinerator Burn Permit----(less than 3 acres)----	\$ 150
Air Curtain Incinerator Burn Permit----(3-9 acres)----	\$ 200
Air Curtain Incinerator Burn Permit----(9 + acres)----	\$ 500

**Unit or Staff Assignment Standby Hourly Rates (Cost Recovery)****Fire Unit – manned (3 employees)**

Each hour prorated to one-half hour fraction	\$ 150
Each additional employee -----	\$ 50

**Fire Unit – manned (1 employee)**

Each hour prorated to one-half hour fraction	\$ 50
Each additional employee -----	\$ 50

**Haz-Mat Unit – manned (2 employees)**

Per three hour minimum -----	\$ 100
Each additional hour prorated to one-half hour fraction	\$ 100
Each additional employee -----	\$ 50

**Fire Watch (fire or lifesafety standby)**

Fire watch, danger mitigation, special events, fireworks or non-compliance with fire codes, as deemed necessary by the Fire Chief or Fire Marshal

Per hour, per person -----	\$ 50
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#### **D. Refunds.**

Plan Review and Inspection fees are non-refundable.

#### **E. Payment of Fees.**

##### **1. Site Plans**

- a. Fees shall be charged to the agent, land planner, project architect or engineer of the owner/developer of the proposed project for review of Site Plans, including applications for Developments of Regional Impact, Planned Unit Developments, Land Use Changes, Preliminary and Final Plats, and Construction Detail Plans. Fees shall be payable upon application.

##### **2. Construction Documents.**

- a. Fees shall be charged to the general contractor of the proposed project for review of construction documents and the initial inspection and shall be payable upon receipt of itemized invoice. Includes new construction, renovations to existing structures, and additions.
- b. Initial review and inspection fees for automatic sprinkler plans, calculations, and specifications shall be paid by the automatic sprinkler contractor upon application.
- c. Initial review and inspection fees of fire alarm systems, detection, voice alarm, communication, and control station documents shall be payable by the fire alarm contractor or electrical contractor upon application.
- d. Fees for review and initial inspection for chemical fixed fire protection systems shall be payable by the system contractor upon application.

##### **3. Flammable and Combustible Liquid Storage Tanks.**

- a. Review fees of flammable and combustible liquid storage tanks, dispensers, related piping, and containment shall be paid by the Pollutant Storage System Specialty Coordinator or the General Contractor upon application.
- b. Tank Removals. The Pollutant Storage System Specialty Contractor shall be responsible for payment of the fee(s) upon application of the Fire Marshal's Permit.

##### **4. Liquefied Petroleum Gas (LP) Installations.** The installing contractor shall be responsible for payment of fees upon application of the Fire Marshal's Permit.

##### **5. Special Events.** The special event coordinator shall be responsible for payment of fees upon application of the Fire Marshal's Permit.

##### **6. Fireworks Displays.** The display contractor shall be responsible for payment of fees upon application of the Fire Marshal's Permit.

##### **7. Technical Assistance.** Fees shall be charged to and paid by the person officially requesting assistance and payable upon receipt of itemized invoice.

8. Inspection and Reinspection Fees. Fee(s) shall be charged to and paid by the responsible general contractor, property owner, or association upon receipt of an itemized invoice.

**F. Violation and Fine Schedule**

<u>VIOLATION</u>	<u>1<sup>st</sup> Offense</u>	<u>Repeat Offense</u>
Failure to obtain a permit	Two times the applicable permit fee	NA
Performing fire safety system or related work w/o proper license	\$100	\$200
Unlawful or unauthorized burning (per pile per incident)	\$250	\$500
Locked or obstructed means of egress	\$250	\$500
Tampering with Fire Division barricades, locks, signs, seals, tags, etc.	\$250	\$500
Fire suppression or detection systems: not properly provided, installed, functioning, maintained, tested tagged, accessible, or tampered with.	\$250	\$500
Fire protection water supply devices: (fire hydrants, pumps, wells, etc.) Not provided, functioning, properly installed, tested or maintained. Blocked, obstructed or tampered with.	\$250	\$500
Non-compliance with Florida Fire Prevention Code	\$150	\$300
Failure to cease and desist	\$500	\$500
Failure to vacate	\$500	\$500

**F. Additional Fees**

1. Site Plans, Construction Documents, Permits

- a. All fees shall be paid in full prior to review of any plans. No field inspections will be scheduled until all required fees including re-inspection



fees, where applicable, are paid in full. No permits may be issued unless the applicable fee has been received.

