

September 10, 2019  
ITEM 8 Consent

**INDIAN RIVER COUNTY  
BOARD OF COUNTY COMMISSIONERS  
INTER-OFFICE MEMORANDUM**

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TO: Members of the Board of County Commissioners

DATE: August 23, 2019

SUBJECT: Blanket Travel Authorization for Commissioners, County Officers, and Staff for Fiscal Year 2019/2020 (October 1, 2019 through September 30, 2020)

FROM: Tina Cournoyer, Executive Assistant to County Administrator

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**DESCRIPTION AND CONDITIONS:**

Presently, Commissioners sit on committees for which out of county travel may be required to attend assigned committee meetings (example: Treasure Coast Regional Planning Council). Additionally, Commissioners, County Officers, and Staff may need to attend legislative conferences, policy conferences, and meetings scheduled by Florida Association of Counties, National Association of Counties and local or regional legislative programs.

There are also occasions when it is necessary for Commissioners, County Officers, and Staff to travel to Tallahassee or other locations in the State to meet with State Representatives, State Senators, and State Agencies such as the Department of Environmental Protection, Department of Transportation, and others. Commissioners, County Officers, and Staff may also need to travel out of County in relation to lobbying efforts for the County's various projects, grants, and legislative priorities or other proposed legislation. In addition, Commissioners, County Officers, and Staff may need to attend meetings or hearings related to All Aboard Florida/Brightline/Virgin Trains.

**FUNDING:**

Funding for this travel has been included in the Fiscal Year 2019/2020 budget.

**RECOMMENDATION:**

Approval is recommended for Commissioners, County Officers, and Staff to travel out of county for current and future assigned committee meetings; Florida Association of Counties, National Association of Counties, and local or regional legislative conferences or programs; approved lobbying efforts including travel to Tallahassee when necessary; and All Aboard Florida/Brightline/Virgin Trains meetings or hearings during the 2019/2020 Fiscal Year.