



INDIAN RIVER COUNTY, FLORIDA
AGENDA ITEM
Assistant County Administrator /
Department of General Services
Human Services

Date: September 6, 2022
To: The Honorable Board of County Commissioners
Thru: Jason E. Brown, County Administrator
From: Michael C. Zito, Assistant County Administrator
Subject: Mutual Termination of Memorandum of Agreement with the Indian River County Health Department for Human Services Restructuring.

BACKGROUND:

In May of 2006, Indian River County entered into an Agreement for Human Services Department Restructuring with the Indian River County Health Department, a division of the Florida Department of Health (the "Agreement"). The purpose of the Agreement is to outline the basic terms and responsibilities of the County and the Health Department in furtherance of a collaborative effort to advance a Human Services Program aimed at reducing social and economic dependency by providing services to those of demonstrative need through various and qualified nonprofit agencies. Under this Agreement, the County funds the Health Department's employment of the Program Manager position plus 10% for oversight of the Program. The County employs a case worker and the Program is managed as a Division of the County's General Services Department reporting to the Assistant County Administrator with oversight by the Office of Management and Budget for funding allocations and invoice review. The parties now desire to terminate the Agreement in favor of increasing the level of service and consolidating this endeavor under County management

DESCRIPTION AND CONDITIONS:

On May 17, 2022, the Board of County Commissioners adopted County Ordinance 2022-007 amending Chapter 103 (Commissions and Boards) to update various aspects of The Children's Services Advisory Committee, including Membership, Funding, and Distribution of Funds. Pursuant to the Ordinance, the County will add a Manager position to the currently staffing level. This position will blend into the Human Services Division of General Services along with the current Staff to enhance the existing resources currently provided under the Agreement proposed herein for termination. The goals and responsibilities of the program will remain in full force and effect; however, the Managing Director, Program Coordinator, and Case Worker positions will now comprise the Human Services Division and deliver services as County employees under the proposed County budget for the coming fiscal year. The County Administrator's office will begin a recruitment process for the Managing Director along with various other new County Department positions presented at the July 13, 2022 the Budget Workshop. At the commencement of the new fiscal year beginning October 1, 2022, Human Services will continue to function as a Division of General Services. The Managing Director will begin employment

upon recruitment and selection by the County Administrator or his designee following the County’s Final Budget Hearing set for September 21, 2022. The Health Department has executed the Termination Agreement and remains supportive of the transition.

FUNDING:

Funding is proposed for the fiscal year 2022-2023 Board of County Commission Budget which compares to the current year’s Human Services budget as follows:

Expense Type	FY 2021/22 REVISED BUDGET	FY 2022/23 PROPOSED BUDGET	Difference
Personnel Expenses (Salaries & Benefits)	\$64,092	\$227,852	\$163,760
Operating Costs	\$142,477	\$147,750	\$5,273
Health Department Contractual Services	\$80,000	\$0	(\$80,000)
TOTAL:	\$286,569	\$375,602	\$89,033

RECOMMENDATION:

Staff respectfully requests that the Board of County Commissioners authorize the termination of the Memorandum of Agreement with the Indian River County Health Department for Human Services Restructuring and authorize the Chairman to execute the Agreement.

ATTACHMENTS:

Termination Agreement
Original Memorandum of Agreement For Human Services Restructuring
Ordinance 2022-007

APPROVED AGENDA ITEM FOR September 13, 2022