

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: August 31, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget
Jennifer Hyde, Purchasing Manager

FROM: Shelby Ball, Purchasing Specialist

SUBJECT: Award of Bid 2024002 – Annual Bid to Furnish and Deliver Polymer

BACKGROUND:

On behalf of the Utility Services Department, sealed bids were solicited to establish firm, fixed priced for the delivery of Polymer on an as needed basis. Polymer is used to physically and chemically flocculate the waste sludge so that it can be dewatered at the facility prior to being hauled to the Residuals Dewatering Facility (RDF) for further treatment. The polymer assists in settlement of suspended solids to reduce the volume of sludge that is hauled to the RDF. The current agreement with Polydyne was awarded by the Board on September 15, 2020, and expires on September 30, 2023.

ANALYSIS:

Advertising Date: July 26, 2023
 Bid Opening Date: August 25, 2023
 Solicitation Broadcast to: 95 Subscribers
 Bid Documents Requested by: 8 Firms
 Replies: 1 Firm

Contractor	Location	Total Annual Bid
Polydyne, Inc.	Riceboro, Ga	\$80,883

Polydyne, Inc. is considered to be the lowest, responsive, responsible bidder. They are our current provider, and the department is satisfied with the level of service and product they receive.

FUNDING:

To date, Utilities has spent approximately \$63,733 on Polymer. This bid prices reflects a 5.2% increase per gallon in cost compared to last year’s rates.

Fiscal Year	Price Per Gallon	Approximate Annual Cost	% Change
2022/2023	\$13.980/gallon	\$74,980	5.2% Increase/gallon
2023/2024	\$14.706/gallon	\$78,874	

Expenses, in the amount of \$91,000, for this contract are budgeted in the Utilities/Wastewater Treatment/Chemicals account, number 47121836-035230, for Fiscal Year 2023/2024.

Account Name	Account Number	FY 23/24 Budget
Utilities/ Wastewater Treatment/Chemicals	47121836-035230	\$91,000

RECOMMENDATION:

Staff recommends the Board award Bid 2024002 to Polydyne, Inc., and authorize the Purchasing Division to issue blanket purchase orders for the period of October 1, 2023 through September 31, 2024. Staff also recommends the Board authorize the Purchasing Manager to renew this bid, under the same terms and conditions for two additional one-year periods subject to satisfactory performance, vendor acceptance, and determination by the Utilities Department that renewal of this annual bid is in the best interest of Indian River County.