



**INDIAN RIVER COUNTY, FLORIDA
AGENDA ITEM
Assistant County Administrator/
Department of General Services
Parks and Recreation**

**CONSENT
BCC 06/20/2023**

To: The Honorable Board of County Commissioners

**Through: John Titkanich, County Administrator
Michael C. Zito, Assistant County Administrator
Beth Powell, Director Parks and Recreation**

From: Joseph Tilton, Recreation Manager

**Subject: Work Order Number 2– Continuing Engineering Services RFQ 2023015–
Intergenerational Recreation Center Dick Bird Park Improvements**

BACKGROUND:

On January, 17, 2023, the Interim County Administrator, Michael Zito, under his authority, signed Work Order Number 4, pursuant to the Continuing Services Contract Agreement dated April 17, 2018 (renewed and amended on May 18, 2021) RFQ 2018008 for the conceptual design of improvements at the Dick Bird Regional Park in the amount of \$3,300. Work included concept planning and a pre-application meeting with the County to discuss proposed park improvements. That Work Order was completed and a concept plan has been provided for formal design services. Due to the expiration of the existing Continuing Services Contract (RFQ 2018008), a new Work Order is proposed utilizing the RFQ 2023015, approved by the Board of County Commissioners on May 2, 2023. This Work Order Number 2 will provide for the design and engineering services necessary for the construction of a fitness station, pavilion, walking trail, and stormwater for improvements outlined in the Capital Improvements associated with the Intergenerational Recreation Center Dick Bird Park Improvements. Engineering services associated with this work order include: Surveying Services, Engineering Design & Preparation of Construction Plans, Minor Site Plan Approval, Permitting Assistance, Bidding Services and Specifications, and Construction Administration Services for the Intergenerational Recreation Center Dick Bird Park Improvements. Fees associated with this work order are outlined in the attached Scope of Work.

Service	Cost
Surveying Services	\$ 4,500
Engineering Design & Preparation of Construction Plans	\$ 19,200
Minor Site Plan Approval	\$ 4,160
Additional rounds of responses, hourly NTE (if necessary)	\$ 2,710
Permitting Assistance	\$ 8,730
Bidding Services and Specifications	\$ 7,110
Construction Administration Services	\$ 7,930
Total	\$ 54,340

FUNDING:

Funding for Work Order Number 2 is budgeted and available in the Optional Sales Tax/Parks/iG/Dick Bird Park Improvement account number 31521072-066510-23014, in the amount of \$54,340.00.

Description	Account Number	Amount
Optional Sales Tax /Parks/iG/Dick Bird Park Improvement	31521072-066510-23014	\$54,340.00

RECOMMENDATION:

Staff respectfully recommends approval of Work Order Number 2 for Intergenerational Recreation Center Dick Bird Park Improvements, Continuing Consulting Engineering Services Agreements for RFQ 2023015, with Masteller & Moler, Inc., authorizing the professional services as outlined in Exhibit A, and request the Board authorize the Chairman to execute Work Order Number 2.

ATTACHMENT:

Work Order Number 2, Exhibit A, and the Fee Breakdown for Masteller & Moler, Inc. – Continuing Engineering Services RFQ 2023015– Intergenerational Recreation Center Dick Bird Park Improvements

DISTRIBUTION

Masteller& Moler Inc.

June 20, 2023 Consent Agenda

