

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

**DATE:** October 29, 2019

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** Jason E. Brown, County Administrator  
Kristin Daniels, Director, Office of Management and Budget

**FROM:** Jennifer Hyde, Purchasing Manager

**SUBJECT:** Approval of Sealed Bid Sale of Parcels as Proceeds to SHIP – Bid 2020010

**BACKGROUND:**

On June 4, 2019, the Board directed the Purchasing Division to sell five vacant county owned surplus properties, with proceeds of the sales to be contributed to the county’s affordable housing (SHIP) trust fund for the provision of affordable housing.

In accordance with F.S. 125.35, legal advertisements announcing the sealed bid sales appeared in the Press Journal on October 6 and October 13, 2019. The sale was also posted on the Purchasing web page, and yard signs placed on each lot. Sealed bids were received and opened on October 29, 2019 with results shown in the table below.

<b>Property</b>	<b>Azlee Baker</b>	<b>Conrad Jenkins</b>
Property 1 - 4887 34th Ave	No Bid	No Bid
Property 2: 4845 33rd Ave	No Bid	No Bid
Property 3: 3985 46 <sup>th</sup> Pl	No Bid	No Bid
Property 4: 4246 28 <sup>th</sup> Ave	<b>\$5,500</b>	DQ (no signed agreement provided)
Property 5: 840 8 <sup>th</sup> Ct SW	No Bid	No Bid

Staff will re-attempt sale of the four unsold lots at a later date, either through auction or sealed bid sale.

**RECOMMENDATION:**

Staff recommends that the Board of County Commissioners ratify and accept the high bid of \$5,550 for 4246 28<sup>th</sup> Ave submitted by Azlee Baker. Staff further recommends the Board approve the sample Agreement to Purchase and Sell Real Estate and authorize the Chairman to execute the agreement. Finally, staff recommends the Board authorize the County Attorney’s staff to prepare and execute any other necessary documents to complete the sale.

**ATTACHMENTS:**

Sample Agreement to Purchase and Sell Real Estate