



**BOARD OF COUNTY  
COMMISSIONERS  
INDIAN RIVER COUNTY FLORIDA  
COMMISSION AGENDA  
TUESDAY, JANUARY 23, 2024 - 9:00 AM**

**Commission Chambers  
Indian River County Administration Complex  
1801 27th Street, Building A  
Vero Beach, Florida, 32960-3388  
[www.indianriver.gov](http://www.indianriver.gov)**

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**COUNTY COMMISSIONERS**

Susan Adams, District 1, Chairman  
Joseph Flescher, District 2, Vice Chairman  
Joseph H. Earman, District 3  
Deryl Loar, District 4  
Laura Moss, District 5

John A. Titkanich, Jr., County Administrator  
William K. DeBaal, County Attorney  
Ryan L. Butler, Clerk of the Circuit Court and Comptroller

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1. **CALL TO ORDER**
- 2.A. **A MOMENT OF SILENT REFLECTION FOR FIRST RESPONDERS AND MEMBERS OF THE ARMED FORCES**
- 2.B. **INVOCATION**  

Pastor Chris Drinnon, Grace Baptist Church
3. **PLEDGE OF ALLEGIANCE**  

Commissioner Joseph E. Flescher
4. **ADDITIONS/DELETIONS TO THE AGENDA / EMERGENCY ITEMS**
5. **PROCLAMATIONS and PRESENTATIONS**
  - 5.A. Presentation of Proclamation Recognizing African American Pioneer Ernie James Grier  

*Attachments:* [Proclamation](#)
6. **APPROVAL OF MINUTES**
7. **INFORMATION ITEMS FROM STAFF OR COMMISSIONERS NOT REQUIRING BOARD ACTION**
  - 7.A. Proclamation Designating January 21-27, 2024 As Certified Registered Nurse Week  

*Attachments:* [Proclamation](#)

- 7.B.** Notice of Proposed Parks, Recreation & Conservation Department Fee Schedule and Standard Operating Procedures Update

*Attachments:* [Staff Report](#)

[Proposed Fees Attachment A BCC Info](#)

**8. CONSENT AGENDA**

- 8.A.** Checks and Electronic Payments December 8, 2023 to December 14, 2023

*Attachments:* [Comptroller Division Staff Report](#)

- 8.B.** Checks and Electronic Payments December 15, 2023 to December 21, 2023

*Attachments:* [Comptroller Division Staff Report](#)

- 8.C.** Checks and Electronic Payments December 22, 2023 to December 28, 2023

*Attachments:* [Comptroller Division Staff Report](#)

- 8.D.** Checks and Electronic Payments December 29, 2023 to January 4, 2024

*Attachments:* [Comptroller Division Staff Report](#)

- 8.E.** Checks and Electronic Payments January 5, 2024 to January 11, 2024

*Attachments:* [Comptroller Division Staff Report](#)

- 8.F.** Internal Audit Division Annual Report

*Attachments:* [Comptroller Division Staff Report](#)

- 8.G.** Award of Bid 2024024 for Upper Floridian Aquifer South Well No. 1 Replacement

*Attachments:* [Staff Report](#)

[Sample Agreement](#)

- 8.H.** Second Extension to Agreement for Custodial Services for County Administration Complex (Bid 2022022)

*Attachments:* [Staff Report](#)

[Admin Complex Custodial Services Second Extension](#)

- 8.I.** Award of RFP 2024014 for Jones' Pier Conservation Area Design & Fabrication of Interpretive Center Exhibits and Authorization to Negotiate

*Attachments:* [Staff Report](#)

- 8.J.** First Extension to Agreement for North County and West Wabasso Water and Sewer Customer Side Connections (RFP 2023007)

*Attachments:* [Staff Report](#)

[First Extension](#)

- 8.K.** 2024/2025 Budget Workshop/Hearing Schedule

*Attachments:* [Staff Report](#)

- 8.L.** Award of RFP 2024025 for an Urban Service Boundary Study  
*Attachments:* [Staff Report](#)  
[Agreement](#)
- 8.M.** Award of Bid 2024026 for Tracking Station Beach Park Dune Crossover  
*Attachments:* [Staff Report](#)  
[Agreement](#)
- 8.N.** Award of RFP 2024021 for an Impact Fee Study Update (Non-Utility)  
*Attachments:* [Staff Report](#)  
[Agreement](#)
- 8.O.** Designation of Excess Equipment as Surplus and Authorization for Disposal  
*Attachments:* [Staff Report](#)  
[Excess List for 012324](#)
- 8.P.** Approval of Agreements for Software Purchase and Maintenance (agreements not attached due to confidentiality)  
*Attachments:* [Staff Report](#)
- 8.Q.** Approval of Continuing Architectural Consulting Services Rates  
*Attachments:* [Staff Report](#)  
[Combined rates - second agenda](#)
- 8.R.** Children's Services Advisory Committee's Annual Report, FY 2022-2023  
*Attachments:* [Staff Report](#)  
[CSAC Annual Report FY22-23](#)
- 8.S.** Updated Guidebook for The Children's Services Advisory Committee  
*Attachments:* [Staff Report](#)  
[BCC Resolution 2024 Updated CSAC Guidebook](#)  
[CSAC Guidebook](#)
- 8.T.** Appointment of Chairman to Children's Services Advisory Committee  
*Attachments:* [Staff Report](#)
- 8.U.** 2024-2027 Children's Services Advisory Committee's Needs Assessment  
*Attachments:* [Staff Report](#)  
[DRAFT Needs Assessment 2024](#)

**8.V.** Children's Services Advisory Committee's Recommendation of Request for Proposal, Grant Application and Agency Grant Contract for FY 2024-2025

*Attachments:* [Staff Report](#)  
[Grant Application](#)  
[Request For Proposal](#)  
[Grant Proposal Eval Rubric](#)  
[Grant Contract FY24](#)

**8.W.** Amendment No. 1 - FDEP Grant Agreement No. 21IR1 (Vero Beach Restoration - Beach Management Sector 5)

*Attachments:* [Staff Report](#)  
[FDEP Grant Agreement 21IR1](#)

**8.X.** Amendment No. 4 - FDEP Grant Agreement No. 17IR2 (Wabasso (Indian River Sector 3) Beach Restoration)

*Attachments:* [Staff Report](#)  
[FDEP Grant Agreement 17IR2 A4](#)

**8.Y.** United Way Pickleball Tournament License Agreement

*Attachments:* [Staff Report](#)  
[United Way License Agreement draft](#)  
[United Way Exhibit A](#)  
[Exhibit B - UWIRC Fee Schedule](#)

**8.Z.** Modification of Contract #H0259 between Indian River County and the Florida Division of Emergency Management

*Attachments:* [Staff Report](#)  
[Sub-Recipient Agreement](#)

**8.AA.** State of Florida, Florida Fish and Wildlife Conservation Commission - FWC Agreement - Triple N Ranch and Indian River County Expansion Project Grant Agreement

*Attachments:* [Staff Report](#)  
[FWC Grant Agreement](#)  
[FWC Grant Form](#)

**8.AB.** Consideration of Revised Indian River County Local Housing Assistance Plan for Fiscal Years 2024-2025, 2025-2026, and 2026-2027

*Attachments:* [Staff Report](#)

[SHIP Program Funds & Applicant Income Info](#)

[LHAP with all exhibits](#)

[Resolution](#)

[Plan Certification](#)

**8.AC.** Approval of a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) for a Public Transportation Block Grant

*Attachments:* [Staff Report](#)

[Grant Agreement](#)

[Budget Form](#)

[Resolution](#)

**8.AD.** Amendment No. 2 to the Agreement for Professional Services for Emergency Operations Center Expansion, RFQ No. 2022062 (IRC-2302)

*Attachments:* [Staff Report](#)

[Amendment No. 2](#)

**8.AE.** Change Order No. 1, 11th Drive & 37th Street Roadway and Intersection Improvements, IRC-2001

*Attachments:* [Staff report](#)

[Change Order No. 1](#)

**8.AF.** Final Pay to Atlantic Roofing II of Vero Beach, Inc., for the Central Wastewater Treatment Facility Roof Replacement Project

*Attachments:* [Staff Report](#)

[Pay App #9 - Atlantic Roofing](#)

**8.AG.** Amendment No.1 to Work Order No.8 to Bowman Consulting Group, LTD for Revisions to the Department of Utility Services Water, Wastewater & Reuse Utility Construction Standards

*Attachments:* [Staff Report](#)

[Amendment No 1 Work Order No 8](#)

**9. CONSTITUTIONAL OFFICERS and GOVERNMENTAL AGENCIES**

**10. PUBLIC ITEMS**

**A. PUBLIC HEARINGS**

- 10.A.1.** County Initiated Request to Amend the 5-Year Capital Improvements Program and the Capital Improvements Element of the Comprehensive Plan for the Period of FY 2023/24-2027/28 - [LEGISLATIVE]

*Attachments:* [Staff Report](#)

- 10.A.2.** Biosolids Moratorium Extension Ordinance - LEGISLATIVE

*Attachments:* [Staff Report](#)

[Proposed Ordinance](#)

- 10.A.3.** Ordinance of Indian River County, Florida, Amending the Zoning Ordinance and the Accompanying Zoning Map for +2.0 Acres from RS-6, Single-Family Residential District to RMH-8, Residential Mobile Home District (RZON96050010-95727) [Quasi-Judicial]

*Attachments:* [Staff Report](#)

[Existing Zoning Map](#)

[Existing Future Land Use Map](#)

[Rezoning Application](#)

[Ordinance](#)

**B. PUBLIC DISCUSSION ITEMS**

- 10.B.1.** Request to Speak by D. Gilliams re: Funding for Septic to Sewer Utilities at 490 US Hwy 1, Sebastian 32958

*Attachments:* [Public Discussion Request D.Gilliams](#)

**C. PUBLIC NOTICE ITEMS**

**11. COUNTY ADMINISTRATOR MATTERS**

- 11.A.** Joint Meeting - City of Fellsmere and Indian River County

*Attachments:* [Staff Report](#)

**12. DEPARTMENTAL MATTERS**

- A. Community Services**
- B. Emergency Services**
- C. Human Resources**
- D. Information Technology**
- E. Natural Resources**
- F. Office of Management and Budget**
- G. Parks, Recreation, and Conservation**
- H. Planning and Development Services**

**I. Public Works**

**J. Utilities Services**

**13. COUNTY ATTORNEY MATTERS**

**14. COMMISSIONERS MATTERS**

**A. Commissioner Susan Adams, Chairman**

**14.A.1. County Attorney Recruitment Process**

*Attachments:* [Commissioner's Memo](#)

**B. Commissioner Joseph E. Flescher, Vice Chairman**

**C. Commissioner Joseph H. Earman**

**D. Commissioner Deryl Loar**

**E. Commissioner Laura Moss**

**15. SPECIAL DISTRICTS AND BOARDS**

**A. Emergency Services District**

**B. Solid Waste Disposal District**

**15.B.1. Amendment No. 4 to Landfill Gas Agreement with Nopetro Eco District, LLC**

*Attachments:* [Staff Report Nopetro 1.23.24](#)

[Final Agenda Amendment No. 4 to Landfill Gas Agreement](#)

[Exhibit E](#)

**C. Environmental Control Board**

**16. ADJOURNMENT**

Except for those matters specifically exempted under the State Statute and Local Ordinance, the Board shall provide an opportunity for public comment prior to the undertaking by the Board of any action on the agenda, including those matters on the Consent Agenda. Public comment shall also be heard on any proposition which the Board is to take action which was either not on the Board agenda or distributed to the public prior to the commencement of the meeting.

Anyone who may wish to appeal any decision which may be made at this meeting will need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal will be based.

Anyone who needs a special accommodation for this meeting may contact the County's Americans with Disabilities Act (ADA) Coordinator at (772) 226-1223 at least 48 hours in advance of meeting.

Anyone who needs special accommodation with a hearing aid for this meeting may contact the Board of County Commission Office at 772-226-1490 at least 20 hours in advance of the meeting.

The full agenda is available on line at the Indian River County Website at [www.indianriver.gov](http://www.indianriver.gov) The full agenda is also available for review in the Board of County Commission Office, the Indian River County Main Library, and the North County Library.

***Commission Meetings are broadcast live on Comcast Cable Channel 27  
Rebroadcasts continuously with the following proposed schedule:  
Tuesday at 6:00 p.m. until Wednesday at 6:00 a.m.,  
Wednesday at 9:00 a.m. until 5:00 p.m.,  
Thursday at 1:00 p.m. through Friday Morning,  
and Saturday at 12:00 Noon to 5:00 p.m.***