

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

**DATE:** January 21, 2021

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** Jason E. Brown, County Administrator  
Kristin Daniels, Budget Director

**FROM:** Jennifer Hyde, Purchasing Manager

**SUBJECT:** Award of Annual Bid for Day Labor (2021017)

**BACKGROUND:**

The Road and Bridge Division requested the solicitation of annual bids to establish firm fixed pricing for day laborers. Workers are used on an as-needed basis as flaggers, to perform mowing, and to perform other general labor activities. The contract may also be utilized by the Department of Utilities Services and the Parks Maintenance, Facilities Management and Traffic Engineering Divisions. The term of award is one year, with two additional one-year renewals available, subject to Contractor acceptance, satisfactory performance, and staff’s determination that renewal is in the best interest of the County.

**BID RESULTS:**

Advertising Date: December 2, 2020  
 Bid Opening Date: December 22, 2020  
 Demandstar Broadcast to: 53 Subscribers  
 Specifications/Plans Downloaded by: 8 Vendors  
 Replies: 3 Vendors

Bidder’s Name	Servicing Branch Location	General Labor Hourly Rate	FDOT-MOT Certified Flagger Labor Hourly Rate	Total Estimated Annual General Labor Cost (38,600 hr est.)	Total Estimated Annual Flagger Cost (4,200 hr est.)
HireQuest Direct	Fort Pierce	\$12.55	\$13.00	\$484,430	\$54,600
PeopleReady Florida, Inc.	West Palm Beach	\$13.05	\$13.05	\$503,730	\$54,810
Pacesetter Personnel Services	Tampa	\$15.00	\$16.00	\$579,000	\$67,200

**ANALYSIS:**

The previous contract was with PeopleReady with the rates for both labor categories at \$13.00 per hour. The hourly rates bid by HireQuest Direct represent a 3% decrease for the general labor category and no change for the flagger category. The PeopleReady rates are 0.4% higher than the

previous contract. Award is recommended to two firms to ensure adequate coverage, should the primary not be able to provide enough laborers on its own.

**FUNDING:**

Funding for the bulk of the work will come from the Road and Bridge Other Contractual Services account, 11121441-033490. Recent and projected expenditures are shown on the following table:

<b>FY</b>	<b>TOTAL SPENT</b>
2018/2019	\$415,516.90
2019/2020	\$258,414.59
2020/2021	Projected \$288,947 (\$55,437 spent to date)

**RECOMMENDATION:**

Staff recommends the Board make primary award of Bid 2021017 to HireQuest Direct and secondary award to PeopleReady Florida, Inc. Staff further recommends the Board approve the sample agreement and authorize the Chairman to execute it after review and approval by the County Attorney as to form and legal sufficiency and after the required certificates of insurance have been received and approved by the Risk Manager.

**Attachment:**

Sample Agreement