

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

**TO:** Jason E. Brown, County Administrator

**THROUGH:** Richard B. Szpyrka, P.E., Public Works Director

**FROM:** Andy P. Sobczak, Infrastructure Project Manager

**SUBJECT:** Indian River County Administration Complex  
Buildings A & B Roof Replacement, IRC-1705  
Release of Retainage and Change Order No. 1

**DATE:** September 21, 2018

**DESCRIPTION AND CONDITIONS**

On May 2, 2017, the Board of County Commissioners awarded Bid No. 2017040 to Advanced Roofing, Inc. in the amount of \$1,829,671.40 for the removal and disposal of the existing tile roof system at County Administration Complex Building A and B, and replacement with a new metal roof to provide a complete, watertight, 20-year warrantable roof assembly.

Change Order No. 1 makes final adjustments to contract bid items resulting in a decrease to the total contract amount by \$91,475.20, for a final cost of \$1,738,196.20.

Advanced Roofing, Inc. has successfully completed the project and has been paid \$1,651,286.39 with \$86,909.81 held in retainage to date. Advanced Roofing, Inc. has submitted Contractor's Application for Payment No. 7 for release of retainage in the amount of \$86,909.81. Once the final releases of lien from all subcontractors have been received, reviewed and approved by County staff, payment will be processed.

**FUNDING**

Funding is available from Optional Sales Tax/Admin Complex Roof Replacement/Retainage - Account Number 315-206000-16003 in the amount of \$86,909.81.

**RECOMMENDATION**

Staff recommends approval of Change Order No. 1 and payment of Application for Payment No. 7 to Advanced Roofing, Inc. in the amount of \$86,909.81 for release of retainage.

**ATTACHMENTS**

1. Contractor's Application for Payment No. 7
2. Change Order No. 1

**APPROVED AGENDA ITEM FOR OCTOBER 16, 2018**