



**INDIAN RIVER COUNTY**  
**SOLID WASTE DISPOSAL DISTRICT**



**BOARD MEMORANDUM**

---

**Date:** August 30, 2018  
**To:** Jason E. Brown, County Administrator  
**From:** Vincent Burke, P.E., Director of Utility Services  
**Thru:** Himanshu H. Mehta, P.E., Managing Director, Solid Waste Disposal District (SWDD)  
**Prepared By:** Stephanie C. Fonvielle, Recycling Education and Marketing Coordinator, SWDD  
**Subject:** Cost Sharing Agreement between SWDD and School Board

---

**BACKGROUND:**

Indian River County Solid Waste Disposal District (SWDD) partnered with the School Board of Indian River County (School Board) to launch a recycling pilot program at four district schools in January 2018. The pilot program was a huge success, and on July 3, 2018, the SWDD Board conceptually approved to provide 50% funding, estimated at \$13,800, to cover half of the one-time costs for containers and materials for the expansion of the pilot program to the remaining 16 schools in the district. The Board directed staff to work with the School Board Superintendent, Dr. Mark Rendell, to request a 50% funding match from the School Board at the next available School Board meeting. Superintendent Dr. Mark Rendell took this item to his School Board at a Superintendent's Work Shop on August 14, 2018.

The purpose of this agenda item is to finalize a cost sharing agreement between SWDD and the School Board.

**ANALYSIS:**

Using the pilot schools as a guide and considering the number of students in each school, SWDD staff estimated that there would be a one-time cost of approximately \$38,000 to provide the remaining 16 public schools with the same recycling containers and equipment used in the Pilot Program. The School Board recently entered into a contract with Waste Management to provide recycling pick-up services, and Waste Management has offered to provide 64-gallon carts for the cafeterias and 35-gallon carts for the outdoor areas, a total monetary savings of \$9,700. Recycle Across America (RAA) has a donation program that offers 100 free recycling labels per school, and at this time, they have committed to providing free recycling labels for four schools, or 400 labels, which is a saving of \$700. The RAA school donation program is based on corporate sponsorships, and additional in-kind donations for the schools may be available at a future date. The remaining labels are included in the overall estimated budget. On August 17, 2018, SWDD submitted an application on behalf of the School Board for a \$2,500 grant from the Waste Management Think Green Grant program. On August 28, 2018, SWDD received an email notification from Waste Management that they awarded the grant to the School Board for \$5,000.

With these in-kind donations and the grant, the remaining cost to expand the program to the 16 public schools is tentatively estimated to be \$22,600. Therefore, the 50% cost share would be \$11,300 each for SWDD and the School Board.

A cost sharing agreement has been prepared between SWDD and the School Board, with Dr. Rendell signing the agreement on behalf of the School Board as the total amount is less than \$50,000. It is anticipated that the recycling program will be implemented in phases. The attached agreement includes two exhibits that outline the conceptual costs and the cost sharing breakdown as well as the annual report that is required to be submitted by the School Board to Waste Management. SWDD has requested to be copied on this annual report to keep progress on the expansion of the recycling program.

**FUNDING:**

Since the School Board intends to purchase the materials for the recycling program, funding for the cost share agreement is available in the SWDD recycling account under Other Operating Supplies, Account No. 41122534-035290, which is funded from SWDD assessments and user fees. The account has a total budget of \$25,000 for Fiscal Year 2017-18.

Description	Account Number	Amount
Other Operating Supplies	41122534-035290	\$11,300

**RECOMMENDATION:**

Staff recommends that the Solid Waste Disposal District (SWDD) Board consider and authorize the following:

1. Approve the Cost Sharing Agreement between SWDD and the School Board of Indian River County, which provides 50% funding in the amount of \$11,300, to cover half of the one-time costs for containers and materials for the remaining 16 public schools.
2. Authorize the Chairman to sign the Cost Sharing Agreement.

**ATTACHMENTS:**

1. Cost Sharing Agreement between SWDD and the School Board