



Carole Jean Jordan, c.F.C.

Tax Collector

“How may we help you?”

INTERDEPARTMENT

MEMORANDUM

DATE: June 17, 2025

TO: Board of County Commissioners

THROUGH: John A. Titkanich, County Administrator

FROM: Carole Jean Jordan, Tax Collector

SUBJECT: Request for Authorization to Trade-In Cash Management Devices

Background:

The Indian River County Tax Collector has received approval from the Department of Revenue to purchase new cash management devices. We are requesting to use the existing devices described below, as trade-in for the purchase of the new devices. The Indian River County Asset & Inventory Policy allows for the disposition of assets through trade-in.

Asset # 28662, 28840, & 28841
Description CIMA Recycler & Coin Sorter (3)

Recommendation:

It is recommended that the Board of County Commissioners allow for the trade in of the devices for \$3,000 per device, offsetting the purchase price of the new devices.

Copy To:

Elissa Nagy, Chief Deputy Comptroller
Jason Brown, Finance Department
Dan Baker, Director of IT & Facilities

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