



**INDIAN RIVER COUNTY, FLORIDA**  
**AGENDA ITEM**  
**Assistant County Administrator /**  
**Department of General Services**

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**Date:** March 20, 2019  
**To:** The Honorable Board of County Commissioners  
**Thru:** Jason E. Brown, County Administrator  
Michael C. Zito, Assistant County Administrator  
**From:** Sheila S. Votzi, Staff Assistant IV - Department of General Services  
**Subject:** Indian River County Community Needs Assessment Funding  
Commitment for FY2019/2020

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**BACKGROUND:**

In order to comply with the Indian River County Ordinance 99-01, a Children's Services Advisory Committee (CSAC) needs assessment is to be conducted every 3 years to ensure that funds are targeted towards the areas of greatest need in the community. On March 12, 2019, the Board of County Commissioners approved the allocation of \$50,000 for FY 2019/20 from the children's services budget toward the cost of conducting the needs assessment.

In order to obtain more useful data, the 2019 needs assessment will be a collaborative effort between CSAC, Department of Health, United Way, and Indian River Community Foundation. As with CSAC, these organizations all rely upon assessments to identify areas of need within the community to help guide efforts and develop priorities and strategies to address the gaps in services.

Indian River Community Foundation has entered into a Consultant Agreement with Q-Q Research Consultants, LLC, who was found to be the best suited to perform the scope of services required. Indian River Community Foundation has submitted a letter requesting Indian River County to join the Health Department of Indian River County, United Way of Indian River County and Indian River Community Foundation in funding of the development of a Community Needs Assessment Report.

**FUNDING:**

On March 12, 2019, the Board approved FY 2019/20 total funding for Children's Services of \$2,062,611, which includes \$50,000 to fund the needs assessment study.

**RECOMMENDATION:**

Staff respectfully requests the Board of County Commissioners approve contributing \$50,000 to the development of the Community Needs Assessment Report and authorize the County Attorney's Office to draft a contract with Indian River Community Foundation which will be brought back to the Board for approval.

**ATTACHEMENTS:**

Indian River Community Foundation's letter dated March 20, 2019

**APPROVED AGENDA ITEM FOR MARCH 26, 2019**