

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

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**DATE:** October 7, 2024

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** John A. Titkanich, Jr., County Administrator  
Kristin Daniels, Director, Office of Management and Budget  
Jennifer Hyde, Purchasing Manager

**FROM:** Shelby Ball, Purchasing Specialist

**SUBJECT:** Ranking of Firms, Award and Approval of Agreement – RFP 2025005 – Indian County Department of Utility Services Labor Contract

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**BACKGROUND:**

On behalf of the Department of Utility Services, a Requests for Proposal (RFP) was issued for the construction, repair, or replacement of various water transmission and distribution, wastewater collection and transmission, and reclaimed water transmission system elements at various locations throughout Indian River County. Our current agreement for these services expired July 6, 2024.

The proposed initial term of the award is two years, with two one-year renewal terms available, subject to vendor acceptance, satisfactory performance, and staff's determination that a renewal would be in the best interest of Indian River County.

**RFP RESULTS:**

Advertising Date:	August 8, 2024
RFP Opening Date:	September 10, 2024
Solicitation Broadcast to:	875 Subscribers
RFP Documents Requested by:	33 Firms
Replies:	5 Firms

**ANALYSIS:**

A selection committee comprised of Harrison Youngblood, Utilities Engineer, Chris Hanson, Utility Coordinator, Scott Edinger, Utility Inspector, Ron Jones, SWDD Assistant Managing Director and Duke Hawkins, Utilities Assistant Operations Manager independently evaluated and scored the received proposals in accordance with the RFP document and Purchasing Manual. Evaluation criteria included responsiveness, firm overview, qualifications and project approach and price. These scores were compiled by the committee and an overall initial ranking of firms developed.

The committee determined interviews were not necessary and the initial ranking of firms declared final.

Contractors provided a price proposal for numerous types of services and equipment, as may be necessary to complete various items of work. To facilitate the timely completion of multiple work orders, staff proposes to enter agreements with all five proposing firms.

	<b>Proposing Firm</b>	<b>Location</b>
1.	CK Contractors & Development, LLC	West Palm Beach
2.	Hinterland Group, Inc.	Riviera Beach
3.	Meeks Plumbing, Inc.	Vero Beach
4.	Johnson-Davis Inc.	Fort Pierce
5.	G3 Contracting dba Industry Standard	New Smyrna Beach

The sample agreement was included in the RFP document. Since pricing and terms have already been established, it is not necessary to negotiate with the contractors proposed for award.

**FUNDING:**

Funding will be from various accounts depending upon the individual project.

**RECOMMENDATION:**

Staff recommends the Board approve the committee's final ranking of firms and award to CK Contractors & Development, LLC, Hinterland Group, Inc., Meeks Plumbing, Inc., Johnson-Davis, Inc., and G3 Contracting dba Industry Standard. Staff also recommends the Board approve the Sample Agreement and authorize the Chairman to sign it after receipt and approval of the required insurance by the Risk Manager and the County Attorney's approval of the agreement as to form and legal sufficiency.

**ATTACHMENT:**

Sample Agreement