

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: September 9, 2019

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Budget Director

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Ranking of Firms and Authorization to Negotiate – RFQ 2019070 for Water Plant and Water Resources Engineering Services

BACKGROUND:

On behalf of the Department of Utility Services and in accordance with FS 287.055 (Consultant's Competitive Negotiation Act), Requests for Qualifications (RFQs) were solicited for planning, engineering, design, permitting, and construction phase services anticipated for the North Hobart water treatment facility and South Oslo Road water treatment facility. The scope also includes as-needed water resources planning services.

RFQ RESULTS:

Advertising Date: June 27, 2019
RFQ Opening Date: July 26, 2019
DemandStar Broadcast to: 578 Subscribers
RFQ Documents Requested by: 27 Firms
Replies: 3 Firms

ANALYSIS:

A selection committee comprised of Vincent Burke, P.E., Director of Utility Services, Arjuna Weragoda, P.E., Capital Projects Manager, Terry Southard, Utility Operations Manager, Mike Wyatt, Chief Operator, Hobart WTP and Mike Vernon, Chief Operator, Oslo WTP independently evaluated and scored the received statements of qualifications in accordance with FS 287.055, the RFQ, and the County Purchasing Manual.

The initial ranking of firms developed by the committee was:

1. Kimley-Horn
2. Reiss Engineering
3. Mead & Hunt

The three firms were invited to participate in the discussion phase, and at the conclusion of the discussions, each committee member listed his or her overall ranking of firms, and a final ranking was established. The ranking of firms was unchanged, and declared final by the committee.

Staff is prepared to begin negotiations and bring a final agreement to the Board at a meeting in the near future.

FUNDING:

The primary design project anticipated under this award is the South Oslo RO Plant Rehab and Membrane Replacement, with funds available in the Utilities R&R South RO Membrane account (47123536-044699-19503). Funds for the account are derived from water and sewer revenues.

RECOMMENDATION:

Staff recommends the Board approve the committee's final ranking and authorize negotiations with the top ranked firm in accordance with FS 287.055, and the subsequently ranked firms, should negotiations with the top ranked firm fail.