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Leslie R. Swan
Supervisor of Elections
Indian River County

October 31, 2016

The Honorable Bob Solari, Chairman
Indian River County Board of County Commissioners
Building A
1801 27th Street
Vero Beach, FL 32960-3388

Dear Chairman Solari:

Attached is check number 14821 in the amount of \$ 37,818.73, which represents funds due to the Board of County Commissioners for the period ending September 30, 2016, as detailed below:

Excess 15/16 Budget	\$ 31,604.08
SOE Fees	\$ 4,444.80
Candidate Qualifying Fee Dues to Board	\$ 1,769.85
TOTAL	\$ 37,818.73

Should you have any questions or require additional information, please do not hesitate to contact me at extension 3435.

Sincerely,

Leslie Rossway Swan
Supervisor of Elections

CC: Diane Bernardo
Michael Smykowski



Indian River County Supervisor of Elections
Balance Sheet
 As of September 30, 2016

	<u>Sep 30, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
101.0 · General Funds	
101.08 · OPERATING-WACHOVIA	-6,230.61
101.07 · PAYROLL- WACHOVIA	44.84
101.06 · CAFETERIA- WACHOVIA	2,552.04
101.05 · MONEY MARKET-WACHOVIA	92,463.55
Total 101.0 · General Funds	88,829.82
101.136 · Special Revenue Funds	
136.14 · FEA State/County	35,913.16
Total 101.136 · Special Revenue Funds	35,913.16
101.009 · CASH REGISTER "BANK"	25.00
Total Checking/Savings	124,767.98
Other Current Assets	
1300 · Payroll Service Customer Asset	-0.08
155.000 · Prepaid expenses (990 line 53)	
155.50 · Computer maintenance and suppor	5,079.85
Total 155.000 · Prepaid expenses (990 line 53)	5,079.85
Total Other Current Assets	5,079.77
Total Current Assets	129,847.75
Other Assets	
1301 · Provide for Compensated Absence	18,417.02
Total Other Assets	18,417.02
TOTAL ASSETS	<u>148,264.77</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
208.01 · Accounts payable (990 line 60)	18,607.06
Total Accounts Payable	18,607.06
Credit Cards	
202.01 · Credit card (990 line 60)	1,656.71
Total Credit Cards	1,656.71
Other Current Liabilities	
208.020 · Deferred Special Revenue	35,913.16
208.010 · DUE TO OTHER GOVERNMENTS (BOCC)	6,214.65

Indian River County Supervisor of Elections
Balance Sheet
As of September 30, 2016

	<u>Sep 30, 16</u>
210.000 · Payroll Liabilities	
210.200 · FRS 3% Employee Portion (FRS 3% Employee Contribu...	1,249.38
210.100 · FRS	5,973.03
210.000 · Payroll Liabilities - Other	-11.36
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Total 210.000 · Payroll Liabilities	7,211.05
216.000 · ACCRUED WAGES PAYABLE	16,901.94
218.000 · ACCRUED P/R TAXES PAYABLE	1,293.00
219.000 · ACCRUED BENEFITS PAYABLE	1,271.02
220.000 · EMPLOYEE OPTIONAL DED.	
220.010 · Process Works	2,637.13
220.20 · STD	
220.025 · STD/Aflac	-17.15
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Total 220.20 · STD	-17.15
220.030 · LTD- Mutual of Omaha	312.55
220.080 · Accident/AFLAC	27.90
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Total 220.000 · EMPLOYEE OPTIONAL DED.	2,960.43
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Total Other Current Liabilities	71,765.25
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Total Current Liabilities	92,029.02
Long Term Liabilities	
2501 · ACCRUED COMPENSATED ABSENCES	18,417.02
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Total Long Term Liabilities	18,417.02
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Total Liabilities	110,446.04
Equity	
Net Income	37,818.73
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Total Equity	37,818.73
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TOTAL LIABILITIES & EQUITY	<u>148,264.77</u>

Indian River County Supervisor of Elections

Profit & Loss

October 2015 through September 2016

Oct '15 - Sep 16

Ordinary Income/Expense

Income

331.00 · Federal Grant Revenue	7,553.87
381.020 · Transfer - Special Revenue	2,462.73
341.550 · SOE Fees	0.00
381.010 · BUDGET TRANSFER	1,239,272.00
001.02 · WORKERS' COMP. PAID BY BOCC	15,471.00
341.551 · City Reimbursements	58,174.00

Total Income	1,322,933.60
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Gross Profit

1,322,933.60

Expense

011.00 · SALARIES

011.18 · Supplemental Salary (Supplemental Sa...	11,479.95
011.11 · Executive Salaries	105,354.08
011.12 · Regular Salaries	193,806.66
011.125 · Regular Wages	147,388.90
011.13 · Part-Time Wages	36,618.23
011.14 · Regular Wage Overtime	3,052.35
011.15 · Temp. Election Help	66,181.50
011.19 · Clerks and Poll Workers	85,266.00

Total 011.00 · SALARIES	649,147.67
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012.00 · PAYROLL EXPENSES

012.10 · Company Medicare	7,012.41
012.11 · Company Social Security	29,984.07
012.12 · Retirement Contributions	72,533.02
012.13 · Insurance	
012.132 · Life/Health	57,519.18
012.134 · Dental	3,613.98
012.138 · Worker's Comp	1,101.00

Total 012.13 · Insurance	62,234.16
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012.140 · Other Post Employment Benefits	14,370.00
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012.00 · PAYROLL EXPENSES - Other	553.36
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Total 012.00 · PAYROLL EXPENSES	186,687.02
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034.00 · CONTRACTUAL SERVICES

034.76 · Destruction Services	113.26
034.10 · Processing Fees	1,816.24
034.20 · Security System	970.00
034.40 · Equipment Transport	11,258.75
034.80 · Other Services	940.95

Indian River County Supervisor of Elections

Profit & Loss

October 2015 through September 2016

	<u>Oct '15 - Sep 16</u>
Total 034.00 · CONTRACTUAL SERVICES	15,099.20
040.00 · TRAVEL	
040.40 · Executive Travel	1,559.14
040.60 · Staff Travel	1,312.57
040.80 · Temp help mileage	1,123.22
Total 040.00 · TRAVEL	<u>3,994.93</u>
041.00 · TELEPHONE	
041.40 · Telephones	11,034.70
Total 041.00 · TELEPHONE	<u>11,034.70</u>
042.00 · POSTAGE	
042.20 · Regular	45,485.94
042.40 · FedEx	45.14
042.60 · Shipping & Handling	5,159.00
Total 042.00 · POSTAGE	<u>50,690.08</u>
044.00 · RENT/LEASES	
044.20 · Building & Precincts	4,570.00
044.40 · Office Equipment	6,672.00
Total 044.00 · RENT/LEASES	<u>11,242.00</u>
045.00 · Insurance	
045.20 · Automotive Insurance	950.00
Total 045.00 · Insurance	<u>950.00</u>
046.00 · REPAIR & MAINTENANCE	
046.20 · Office Equipment	6,168.63
Total 046.00 · REPAIR & MAINTENANCE	<u>6,168.63</u>
047.00 · PRINTING & BINDING	98,086.30
048.00 · PROMOTIONAL	
048.30 · Pollworker Outreach	686.00
048.40 · Advertising	25,038.95
048.60 · Grant matching funds - V.O.	2,462.73
Total 048.00 · PROMOTIONAL	<u>28,187.68</u>
051.00 · OFFICE	
051.20 · General Supplies	19,445.43
051.25 · Bank Charges	3,175.76
051.40 · Furn/Equip - under 1000.00	755.00
Total 051.00 · OFFICE	<u>23,376.19</u>

Indian River County Supervisor of Elections

Profit & Loss

October 2015 through September 2016

	<u>Oct '15 - Sep 16</u>
051.60 · COMPUTER	
051.62 · Software Licensing & Support	123,593.53
051.64 · Supplies, maint.	11,817.35
051.66 · Equipment under 1000.00	13,884.87
Total 051.60 · COMPUTER	<u>149,295.75</u>
052.00 · OPERATING SUPPLIES	
052.20 · Warehouse supplies	685.88
052.40 · Van supplies, fuel	839.27
052.60 · Misc. supplies	147.00
Total 052.00 · OPERATING SUPPLIES	<u>1,672.15</u>
054.00 · SUBSCRIPTIONS/EDUCATION	
054.20 · Subscriptions/books	289.49
054.40 · Dues & Membership	3,631.08
054.60 · Meetings /Seminars/Classes	1,525.00
Total 054.00 · SUBSCRIPTIONS/EDUCATION	<u>5,445.57</u>
060.00 · CAPITAL OUTLAY	
064.80 · Machinery and Equipment	44,037.00
Total 060.00 · CAPITAL OUTLAY	<u>44,037.00</u>
Total Expense	<u>1,285,114.87</u>
Net Ordinary Income	37,818.73
Other Income/Expense	
Other Expense	
Reportable Health Coverage	0.00
Total Other Expense	<u>0.00</u>
Net Other Income	<u>0.00</u>
Net Income	<u><u>37,818.73</u></u>

14821

Leslie Swan
SUPERVISOR OF ELECTIONS
County of Indian River - State of Florida
Vero Beach, Florida 32967

WELLS FARGO BANK, NA
VERO BEACH, FL 32963
63-643/670

11/1/2016

PAY TO THE ORDER OF BOARD OF COUNTY COMMISSIONERS

\$ **37,818.73

Thirty-Seven Thousand Eight Hundred Eighteen and 73/100 ***** DOLLARS

PROTECTED AGAINST FRAUD

BD. OF COUNTY COMMISSIONERS
I.R.C. Finance Department
1801 27th Street
Vero Beach, FL 32960



Leslie P. Swan AP

MEMO 15/16 Excess Fees

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Leslie Swan / SUPERVISOR OF ELECTIONS

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BOARD OF COUNTY COMMISSIONERS

11/1/2016

208.010 · DUE TO OTHER GOVERNME	15/16 Excess Budget	31,604.08
208.010 · DUE TO OTHER GOVERNME	Excess Fees- Candidate Qualifying Fees	1,769.85
208.010 · DUE TO OTHER GOVERNME	SOE Candidate Fees	4,444.80

OPERATING-WACH 15/16 Excess Fees

37,818.73