

**Indian River County, Florida  
Solid Waste Disposal District  
Board Memorandum**

**Date:** August 9, 2021

**To:** Jason E. Brown, County Administrator

**From:** Matthew Jordan, Interim Director of Utility Services

**Prepared By:** Himanshu H. Mehta, PE, Managing Director, Solid Waste Disposal District

**Subject:** Final Pay to Kimley-Horn Work Order No. 39 – Annual Financial Reports

**Descriptions and Conditions:**

On November 17, 2020, the Solid Waste Disposal District (SWDD) Board approved Work Order No. 39 to Kimley-Horn and Associates, Inc., (KHA) for SWDD’s Annual Financial Reports on behalf of the Indian River County Landfill. The authorization was executed with a not-to-exceed budget of \$46,700.

**Analysis:**

KHA has satisfactorily completed all the assignments described in the scope of work for a total invoiced amount, including the final invoice of \$15,600. After final payment, the total amount paid to KHA will be at the cost of \$46,700. Attached is KHA’s letter report describing in more details the services provided under each task.

**Funding:**

Funding for this work is budgeted and available in the Engineering Services account (Account Number 41121734-033130), which is funded from SWDD assessments and user fees.

Description	Account Number	Amount
Engineering Services	41121734-033130	\$15,600.00

**Recommendation:**

Solid Waste Disposal District staff recommends that its Board approve the final invoice amount of \$15,600.00 for Kimley-Horn and Associates, Inc.

**Attachment:**

1. Kimley Horn’s Project Completion Report and Final Invoice