

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

TO: Jason E. Brown, County Administrator

THROUGH: Phillip J. Matson, AICP, Community Development Director
Andy Sobczak, Chief, Environmental Planning and Code Enforcement

FROM: Steven S. Hitt, M.S., Senior Environmental Planner

SUBJECT: **Work Order No. 37 - Kimley-Horn and Associates, Inc.**
Indian River County Vulnerability Assessment Study

DATE: November 6, 2020

DESCRIPTION AND CONDITIONS

On September 15, 2020, the Board of County Commissioners (BCC) approved a Grant Agreement with the Florida Department of Environmental Protection (FDEP) for a \$75,000.00 Resilience Planning Grant (RPG), and authorized the chairman to execute the Grant Agreement. Subsequently, staff received a fully executed Grant Agreement back from FDEP and authorization to begin work on the Vulnerability Assessment Study.

On April 17, 2018, the Board of County Commissioners approved a Continuing Consulting Engineering Services Agreement (RFQ 2018008) between Indian River County and Kimley-Horn and Associates, Inc. (KHA) for professional services. To complete the Vulnerability Assessment Study, County staff requested a proposal from KHA. As such, KHA submitted Work Order No. 37 for completion of the Vulnerability Assessment Study.

FUNDING

In accordance with the Grant Agreement, a portion of the grant award may be used to pay for staff time related to the project's oversight. Accordingly, \$8,272.00 of the grant award will go towards County staff time, while the remaining \$66,728.00 will go towards the KHA's completion of the project through Work Order No. 37.

Funding for the grant will be provided by a budget amendment of \$75,000 to the revenue account MSTU/DEP/ Sea Level Rising Study Grant, Account # 004033-334300-20043, and to the expense account MSTU/Env. Planning/Other Professional Services/DEP-Sea Level Rising Study, Account # 00420724-033190-20043.

RECOMMENDATION

Staff recommends that the BCC approve Work Order No. 37 for Kimley-Horn and Associates, Inc. to complete the Vulnerability Assessment Study as outlined in Work Order No. 37, and authorize the

Chairman to execute Work Order No. 37 in the lump sum amount of \$66,728.00.

ATTACHMENTS

1. Kimley-Horn and Associates, Inc. Work Order No. 37