



## INDIAN RIVER COUNTY, FLORIDA DEPARTMENT OF UTILITY SERVICES

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**Date:** December 9, 2016

**To:** Jason E. Brown, County Administrator

**From:** Vincent Burke, P.E., Director of Utility Services

**Prepared By:** Arjuna Weragoda, P.E., Capital Projects Manager

**Subject:** North Sebastian Septic to Sewer – Masteller & Moler Work Order No. 3

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### DESCRIPTIONS AND CONDITIONS:

On August 20, 2013, the Indian River County Board of County Commissioners (BCC) approved Work Order No. 6 with Masteller and Moler, Inc. (M&M) to provide professional services in regard to investigating the feasibility of installing centralized sewer services in the north Sebastian area. On February 11, 2014, the results of the study were presented to the BCC, and they directed staff to present the findings to the City of Sebastian (COS). Staff presented the findings on February 12, 2014 to the COS city council, and a workshop was held at the COS chambers on March 19, 2014. Staff also presented the information to the Friends of Sebastian River on May 27, 2014. On October 21, 2014, the BCC approved Work Order No. 7 with M&M to provide professional services for the design, permitting and preparation of construction plans.

The purpose of the subject agenda is to request the BCC's guidance and approval of the following item:

- Approve Work Order No. 3 to provide contract specifications, bid documents, bidding services and construction administration/observation services for the North Sebastian Septic to Sewer, Phase I- Commercial Area.

### ANALYSIS/ENGINEERING:

Staff requested, per the CCNA procurement guidelines, that M&M submit a proposal for bidding and construction phase assistance services for the north Sebastian commercial area of Phase 1. On November 15, 2011, the BCC approved the Continuing Contract Agreement for Professional Services with M&M, and under that contract, M&M submitted Work Order No. 3 to perform the work outlined above. The total negotiated cost, including the bidding and construction phase services, is a lump sum amount of \$125,270.00. The estimated construction cost for the commercial area of the Phase 1 centralized sewer system is approximately \$1,967,394.70. The work order is separated into three tasks, specifically identified as:

Task A – Contract Specifications and Bid Documents  
Task B – Bidding Services  
Task C – Construction Administration/Observation

Approximately eighty percent (80%) of the total cost is allocated for the proposed work under Task C, which will only be paid if the project moves to construction.

**FUNDING:**

Funds for this project are derived from capital funding. Capital fund revenues are generated from impact fees. Furthermore, new growth has created the need for the expansion or construction of the facilities, and that new growth will benefit from the expansion or construction of the facilities.

Description	Account Number	Amount
Other Professional Services	472-169000-15501	\$125,270.00

**RECOMMENDATION:**

Staff recommends approval of Work Order No. 3, authorizing the above-mentioned professional services, and requests the BCC authorize the Chairman to execute Work Order No. 3 on their behalf for a lump sum amount of \$125,270.00 to Masteller and Moler, Inc.

**ATTACHMENT(s):**

Work Order No. 3 and supporting documents *(7 Pages)*