

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

CONSENT

TO: Jason E. Brown, County Administrator

THROUGH: Richard B. Szpyrka P.E., Public Works Director

FROM: Andy Sobczak, Infrastructure Project Manager

SUBJECT: **Amendment No. 1 to Work Order No. 7, MBV Engineering, Inc.
North County Offices at Sebastian Corners**

DATE: August 1, 2019

DESCRIPTION AND CONDITIONS

On September 19, 2017, the Board of County Commissioners approved Work Order No. 7 with MBV Engineering, Inc. for design, permitting, and site work for the renovation of the County-owned Sebastian Corners Retail Center, now known as the North County Offices. Following the approval of Work Order No. 7, the tenant (AT&T) located adjacent to the County's office space opted to not renew their lease and vacated the space. Since the additional space would enhance the operation of the new offices, it was incorporated into the design footprint increasing the overall size of the project by approximately 20%.

In addition to the footprint adjustment, multiple design changes were requested while the new offices were under construction. In some cases, these changes included the reconfiguration of walls and doors after their initial construction, and also included changes to finishes including countertops, cabinets, floor coverings and paint finishes. These changes required architectural drawings and revisions to plans and permits. Since these type of changes can impact the timeline for completion, and the opening date for the new offices was fixed, they had to be addressed immediately as to not delay the opening.

Lastly, to improve visibility of the new offices to the public, additional design services for signage for two wall mounted illuminated signs and vinyl door and window lettering were required.

Amendment No. 1 to Work Order No. 7 includes the additional design services for the increase in the project footprint, the redesign and permitting of project elements, and the design services for additional signage. It also includes additional project oversight for management of the design and permit/plan changes for a lump sum amount of \$18,275.00.

FUNDING

Funding for the Amendment 1 to Work Order No. 7, MBV Engineering, Inc. Indian River North County Offices is included in Optional Sales Tax/Facilities Mgmt/North County Offices Expansion, Acct No. 31522019-066510-17018 in the amount of \$18,275.00.

RECOMMENDATION

Staff recommends that the BCC approve Amendment No. 1 to Work Order No. 7, MBV Engineering, Inc. Indian River North County Offices and authorize the Chairman to execute the Amendment in the lump sum amount of \$18,275.00.

ATTACHMENTS

Amendment No. 1 to Work Order No. 7, MBV Engineering, Inc.
Exhibit A

APPROVED AGENDA ITEM FOR AUGUST 13, 2019