

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

**DATE:** January 2, 2018

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** Jason E. Brown, County Administrator  
Mike Smykowski, Budget Director

**FROM:** Jennifer Hyde, Purchasing Manager

**SUBJECT:** Approval of Withdrawal of Bid for Annual Day Labor (2018022) and Authorization to Rebid

**BACKGROUND:**

The Road and Bridge Division requested the solicitation of annual bids to establish firm fixed pricing for day laborers. Workers are used on an as-needed basis as flaggers, to perform mowing, and to perform other general labor activities. The contract will also be utilized by the Department of Utilities Services and the Parks Maintenance, Facilities Management and Traffic Engineering Divisions.

**BID RESULTS:**

Advertising Date: December 7, 2017  
 Bid Opening Date: December 28, 2017  
 Demandstar Broadcast to: 129 Subscribers  
 Specifications/Plans Downloaded by: 8 Vendors  
 Replies: 2 Vendors

Bidders Name	Servicing Branch Location	General Labor Hourly Rate	FDOT-MOT Certified Flagger Labor Hourly Rate	Total Estimated Annual General Labor Cost (36,100 hr est.)	Total Estimated Annual Flagger Cost (4,200 hr est.)
PeopleReady Florida, Inc.	Fort Pierce	N/A	N/A	N/A	N/A
A & Associates	West Palm Beach	\$10.00	\$11.00	\$361,000.00	\$46,200.00

### **ANALYSIS:**

PeopleReady's bid was disqualified as the mandatory Sworn Statement Under Section 105.08, Indian River County Code on Disclosure of Relationships was not signed or notarized. The sole responsive bidder, A & Associates offered hourly unit rates that were suspiciously low. When provided the bid tabulation showing the extension of their bid prices times the estimated annual hours needed (as shown on the bid form), A & Associates noted they had made an error on their bid form and requested to withdraw, as they cannot provide the services at the rates bid. Staff agrees the work cannot be adequately performed at the prices bid.

A & Associates was previously awarded this contract under bid 2015005, but during the first week of service, submitted a request to resign from the contract, citing a misunderstanding of the work expected to be performed by its laborers. This required a rebid, and subsequent award to Labor Finders (now PeopleReady). Staff has not confirmed A & Associates has any additional capacity or understanding of the work to declare them responsible to perform the work required in the current bid.

Current vendor PeopleReady has agreed to continue providing services as needed at the previous contract price (\$12.14) as approved by the Board, with a \$0.15 per hour increase to match the Florida minimum wage increase, for a total hourly rate of \$12.29. Staff anticipates a new bid will be opened and presented for award by the end of February, 2018.

### **SOURCE OF FUNDS:**

The cost to advertise a new bid is estimated to be \$90 and will be available in the Road and Bridge-Legal Ads account, 11121441-034910.

### **RECOMMENDATION:**

Staff recommends the Board approve the withdrawal of A & Associates Bid and authorize staff to resolicit bids for day labor. Staff also recommends the Board authorize the Purchasing Division to increase the current Road and Bridge Division blanket Purchase Order for day labor services to PeopleReady up to \$100,000 to facilitate work through the period of rebid and contract award.