

INDIAN RIVER COUNTY, FLORIDA
M E M O R A N D U M

TO: Honorable Emergency Services District Board of Commissioners

THROUGH: Jason E. Brown, County Administrator

THROUGH: John King, Director of Emergency Services

FROM: Brian Burkeen, Assistant Chief

DATE: July 31, 2017

SUBJECT: Approval to Increase Boundtree Medical Purchase Order

It is respectfully requested that the information contained herein be given formal consideration by the District Board of Commissioners at the next scheduled meeting.

DESCRIPTION AND CONDITIONS

The Fire-Rescue Division has a blanket purchase order with Boundtree Medical in place for medical supplies that has reached its \$50,000.00 limit. Staff is requesting the Board approve an increase of \$20,000.00 to the current purchase order and authorize the County Administrator to authorize a Purchase Order for FY 17/18 up to \$70,000.

The Fire-Rescue Division currently purchases medical supplies from five (5) separate vendors and utilizes the best pricing from each vendor as needed. Boundtree Medical, over the years, has acquired many of the smaller supply companies and therefore provides comparative pricing on many of the expendable medical supplies. The amount budgeted for medical supplies is \$309,090.00.

FUNDING:

Funding for the \$20,000.00 increase is identified and available within the current budget.

ITEM	AMOUNT	ACCOUNT NUMBER
Medical Supplies	\$20,000.00	11412022-035270

RECOMMENDATION:

Staff recommends the approval of an increase for the current and future purchase orders, as needed, with Boundtree Medical.