

**Indian River County, Florida  
Solid Waste Disposal District  
Board Memorandum**

**Date:** February 23, 2023

**To:** Michael C. Zito, Interim County Administrator

**From:** Sean C. Lieske, Director of Utility Services

**Prepared By:** Himanshu H. Mehta, PE, Managing Director, Solid Waste Disposal District

**Subject:** Final Pay to Kimley-Horn Work Order No. 43 – Annual Financial Reports

**Descriptions and Conditions:**

On October 5, 2021, the Solid Waste Disposal District (SWDD) Board approved Work Order No. 43 to Kimley-Horn for SWDD’s annual financial reports on behalf of the Indian River County landfill. The authorization was executed with a not to exceed budget of \$47,200.

**Analysis:**

Kimley-Horn has satisfactorily completed all the assignments described in the scope of work for a total invoiced amount of \$47,200, including the final invoice of \$3,750. Attached is Kimley-Horn’s letter report describing in more details the services provided under each task.

**Funding:**

Funding in the amount of \$3,750.00 for the annual financial reports is budgeted and available in the SWDD/Landfill/Engineering Services account, number 41121734-033130 which is funded from SWDD assessments and user fees.

Description	Account Number	Amount
SWDD/Landfill/Engineering Services	41121734-033130	\$3,750.00

**Recommendation:**

Solid Waste Disposal District staff recommends that its Board approve Kimley-Horn’s final invoice amount of \$3,750.00.

**Attachment:**

1. KHA Project Completion Report and Final Invoice