

January 7, 2019
Item No. 14.E.

**INDIAN RIVER COUNTY
BOARD OF COUNTY COMMISSIONERS**

INTER-OFFICE MEMORANDUM

TO: Members of the Board of County Commissioners

DATE: December 31, 2019

SUBJECT: Administrative Policy: Solicitation and Distribution.

FROM: Bob Solari
Commissioner, District 5

The County has a policy relating to the solicitation and distribution of information concerning non-work related activities, which includes COMMENT 3.c: "Distributions of material dealing with solicitation are prohibited in work areas at all times."

I would like to suggest adding a clarifying comment to the policy to the effect that, this includes the use of the County email system for solicitation or the distribution of materials promoting the non-work related activities.

Additionally, in order to avoid any ambiguity, I would like to suggest for the purposes of this Policy: "Employees shall include Commissioners, the County Administrator and the County Attorney."

Thank you,

Bob