



INDIAN RIVER COUNTY
SOLID WASTE DISPOSAL DISTRICT



BOARD MEMORANDUM

Date: July 7, 2017

To: Jason E. Brown, County Administrator

Thru: Vincent Burke, Director of Utility Services

From: Himanshu H. Mehta, P.E., Managing Director, Solid Waste Disposal District

Subject: Approval of Engineering Consulting Services Agreement to CDM Smith for IRC Landfill

DESCRIPTIONS AND CONDITIONS:

On behalf of the Solid Waste Disposal District (SWDD) and in accordance with Florida Statute (FS) 287.055, Requests for Qualifications (RFQs) were solicited on March 19, 2017 for professional consulting engineering services for planned projects at the landfill, including cell closure and new cell design by the Indian River County Purchasing Department. The due date to receive the Statement of Qualifications (SOQs) from potential firms was April 7, 2017, at which time proposals were received from CDM Smith, GeoSyntec, Cornerstone Environmental and CBI.

A selection committee comprised of Himanshu Mehta, PE, SWDD Managing Director; Vincent Burke, PE, Director of Utility Services; and Michael Smykowski, Budget Director, independently evaluated and scored the received statements of qualifications. This was followed by phone interviews of the top three ranked firms in accordance with FS 287.055 and the County Purchasing Manual.

On June 6, 2017, the Board approved the committee's final ranking and authorized negotiations with the top ranked firm, CDM Smith, (and the subsequently ranked firms, should negotiations with any higher ranked firms fail) in accordance with FS 287.055, Consultant's Competitive Negotiation Act.

ANALYSIS:

Staff has successfully negotiated with CDM Smith on the attached agreement for engineering consulting services. The highlights of the agreement are as follows:

1. All work performed under this agreement shall be approved by the SWDD Board per a duly authorized work order or an amendment to an approved work order.
2. A schedule of current hourly billing rates are provided as an exhibit to the agreement and shall be valid through July 31, 2022. These new rates represent a 9% increase compared to their previous rates approved on November 4, 2014. Staff supports this increase as we were able to

negotiate that these remain the same for the next five years.

3. The initial term of the agreement is for a period of five (5) years beginning on the effective date of the agreement. At the sole option of SWDD, the agreement may be renewed for one (1) additional term of five (5) years under the same terms and conditions as the initial term, including amendments. The Indian River County Purchasing Manager, as directed by the SWDD Board, shall issue a notice of renewal prior to the termination of the initial term.
4. The primary scope of work involves landfill closure and cell construction projects including associated improvements to the landfill gas system and leachate system as well as their ancillary services.

FUNDING:

Funding for this work is budgeted and available in the Engineering Services account number (41121734-033130), which is funded from SWDD assessments and user fees. The account has a total available budget of \$225,271 for the remainder of the 2016/2017 fiscal year.

Description	Account Number	Amount
Engineering Services	41121734-033130	\$225,271

RECOMMENDATION:

Staff recommends that the Board:

- a. Approve the Agreement for Engineering Consulting Services with CDM Smith Inc. for the Indian River County Landfill in regard to professional consulting engineering services for planned projects at the landfill, including cell closure and new cell design.
- b. Authorize the Chairman to execute the attached agreement after review and approval by the County Attorney as to form and legal sufficiency, and receipt and approval of the required insurance.

ATTACHMENTS:

Attachment 1: Agreement for Engineering Consulting Services with CDM Smith Inc.