



*Office of the*  
**INDIAN RIVER COUNTY  
ADMINISTRATOR**

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John A. Titkanich, Jr., County Administrator  
Michael C. Zito, Deputy County Administrator  
Nancy Bunt, Assistant County Administrator

**MEMORANDUM**

**TO:** Members of the Board of County Commissioners

**FROM:** John A. Titkanich, Jr., County Administrator

**DATE:** October 24, 2024

**SUBJECT:** Proposed Commission Meeting Dates for CY 2025

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**Background & Discussion**

Please review the following list of dates proposed for Calendar Year 2025 Board of County Commissioners Regular Meetings:

January 14	January 28	February 11	February 25
March 11	March 25	April 8	April 22
May 6	May 20	June 3	June 17
July 1	July 15	August 19	September 9
September 23	October 7	October 21	November 4
November 18	December 9		

As proposed, the meetings of January 28<sup>th</sup>, February 25<sup>th</sup> and March 25<sup>th</sup> would fall on the last Tuesday of each month. In order for this to occur, this proposed meeting schedule would require approval of an amendment to the Indian River County Code of Ordinances, more specifically Section 102.01 (1), which currently states, "There shall be no commission meeting on the last Tuesday of each month."

Separate from this agenda item, Permission to Advertise Public Hearing Amending Indian River County Code Sections is being sought to amend the County's Code.

With the end of the calendar year is quickly approaching, Staff would like to seek the Board's approval of the proposed dates or otherwise guidance to revise them. The proposed calendar is subject to the approval of Section 102.01(1) being amended.

**Staff Recommendation**

Staff recommends approval of the proposed Board of County Commission Regular Meeting dates for the Calendar Year 2025 subject to approval of the necessary code amendment.