

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: September 27, 2022

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Approval of Professional Surveying and Mapping Services Agreements (RFQ 2022064)

BACKGROUND:

On September 13, 2022, the Board approved the final ranking of surveying firms and authorized negotiations with the top eight ranked firms. The proposed sample agreement and the proposed rate schedules are now ready for the Board’s approval.

ANALYSIS:

County staff has negotiated standard fee schedules with each individual firm. The fee schedules reflect fair and competitive rates for comparable professional services and tasks. These fees will be the basis for individual projects and work orders.

The selected firms below have submitted fee schedules that have been accepted by reviewing staff:

| Responding Firm | Location |
|---|-----------------|
| 1. Bowman Consulting Group, LTD | Stuart |
| 2. CivilSurv Design Group, Inc. | Vero Beach |
| 3. Carter Associates, Inc | Vero Beach |
| 4. Southeastern Surveying & Mapping Corporation | Orlando |
| 5. Masteller, Moler & Taylor, Inc. | Vero Beach |
| 6. GCY, Inc. | Palm City |
| 7. Morgan & Eklund | Vero Beach |
| 8. Johnson, Mirmiran & Thompson, Inc. | Fort Pierce |

FUNDING:

Funding will come from Secondary Roads – Annual Survey Services Account, and various Other Professional Services accounts. The budget for Annual Survey Services/Account Number 10921441-033490-05007 for fiscal year 2022/2023 is \$100,000. Funding for other professional services accounts is included within the relevant capital project budgets.

| Description | Account Number | Available |
|---|-----------------------|-----------|
| Secondary Roads/Other Contractual Services/Annual Survey Services | 10921441-033490-05007 | \$100,000 |

RECOMMENDATION:

Staff recommends the Board approve the sample agreement and rate schedules, and authorize the Chairman to execute the agreement after review and approval by the County Attorney as to form and legal sufficiency.

Attachments:

- Sample Agreement
- Bowman Consulting Group, LTD Rates
- Carter Associates, Inc. Rates
- CivilSurv Design Group, Inc. Rates
- GCY, Inc. Rates
- Johnson, Mirmiran & Thompson, Inc. Rates
- Masteller, Moler & Taylor, Inc. Rates
- Morgan & Eklund Rates
- Southeastern Surveying & Mapping Corporation Rates