

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

TO: Jason E. Brown, County Administrator

THROUGH: Richard B. Szyrka, P.E., Public Works Director

FROM: Andy P. Sobczak, Infrastructure Project Manager

SUBJECT: Award of Bid No: 2018062
Sebastian Corners Roof Replacement Project

DATE: August 1, 2018

DESCRIPTION AND CONDITIONS

In 2017, Indian River County purchased an existing commercial plaza, known as Sebastian Corners, located at 1919 US 1 in Sebastian as the future location for the County’s North County Offices. The commercial plaza was constructed in 2001 and the existing roof is original to the building. Since the roof has surpassed its functional lifespan and needs to be replaced to avoid potential failure and leaks, on February 13, 2018, the Board of County Commissioners approved WO#4 with REI Engineers, Inc. to design a roof replacement.

Following REI’s completion of design for the new roof, the project was advertised and a bid opening was held on June 27, 2018. Two (2) qualified bids were received for the project, a detailed tabulation of the bids is on file and available for viewing in the County Engineering Division. The two successful bidders and their respective bids are as follows:

The Roof Authority, Inc.	\$382,000.00
Atlantic Roofing II of Vero Beach, Inc.	\$388,627.45

The Roof Authority, Inc. is considered to be the lowest, responsive, responsible bidder for the project with a bid totaling \$ 382,000.00. This bid is above the engineer’s cost estimate of \$360,000.00.

Upon checking references, County Staff, in coordination with REI Engineers, Inc. staff, has determined that The Roof Authority, Inc. has successfully completed similar construction projects both on time and at budget.

FUNDING

The Sebastian Corners Roof Replacement Project is included in the Capital Improvement Element approved by the Board of County Commissioners on December 5, 2017, and

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Sebastian Corners Roof Replacement

August 14, 2018 BCC Meeting

\$350,000.00 is currently budgeted in FY 17/18 for this project in Optional Sales Tax/Facilities Management/ N County Offices at Sebastian Corners/Account No. 31522019-066510-17018. A budget amendment from Optional Sales Tax/Cash Forward-Oct 1st will be required to fund the remainder of the project.

RECOMMENDATION

Staff recommends that the project be awarded to The Roof Authority, Inc. in the amount of \$382,000.00 and requests that the Board of County Commissioners approve the sample agreement and authorize the Chairman to execute said agreement after receipt and approval of the required Public Construction Bond and Certificate of Insurance, and after the County Attorney has approved the agreement as to form and legal sufficiency.

ATTACHMENTS

Sample Agreement

DISTRIBUTION

The Roof Authority, Inc.

Atlantic Roofing II of Vero Beach, Inc.

APPROVED AGENDA ITEM FOR AUGUST 14, 2018