



**INDIAN RIVER COUNTY, FLORIDA
INTEROFFICE MEMORANDUM**

**Assistant County Administrator /
Department of General Services**

DATE: May 1, 2018

TO: Board of County Commissioners

THRU: Jason Brown, County Administrator
Michael Smykowski, Director, Office of Management & Budget
Mike Zito; Assistant County Administrator

FROM: Beth Powell; IRC Conservation Lands Manager

SUBJECT: Approval of Work Order No. 1 – Carter Associates, Inc. - Jones' Pier
Conservation Area Final Wetland Restoration Design & Permitting

BACKGROUND

On April 16, 2018, the Indian River Lagoon National Estuary Program (IRLNEP) released their Final Rankings and Notice of Decision for Category 1: Restoration Projects (Attachment A). The Jones' Pier Conservation Area wetland restoration construction project was ranked #2, and recommended for funding. The IRLNEP Council authorized their staff to initiate the grant agreement process between the IRLNEP and the County.

At the March 6, 2018 BCC meeting staff was directed to move forward with the final design and permitting of the Jones Pier wetland restoration project. The design and permitting for the wetland restoration project is not included as part of the IRLNEP Grant Award. The IRLNEP Grant, if accepted by the BCC, will leverage funding allocated for the construction of the project.

In order to meet the 1-year deadline for project construction and to expedite the public use improvements, staff would like to begin the final design and permitting of the project for the wetland restoration. The current schedule for the project outlines that local, State, and federal permits will be issued prior to October 1, 2018 (when IRLNEP funds are available), and that bidding for construction will be completed by October 2018. Construction is proposed to commence in November 2018.

On April 17, 2018, Board of County Commissioners approved Continuing Consulting Engineering Services Agreements (RFQ 2018008). Carter Associates, Inc. has previous experience on the site having completed topographic survey work on behalf of the County. Staff has provided Carter Associates, Inc. with the project schedule and grant application to the IRLNEP, which outlines the timeframes for project permitting and bidding for construction.

Carter Associates has reviewed the documents and has provided the County with assurance that their firm will be able to meet these deadlines.

FUNDING

Funding is budgeted and available for the Carter Associates, Inc. Work Order No. 1, under the 5 Year Capital Improvements Program Schedule, MSTU/Parks/Jones Pier-Prong Preserve Improvements/ Account Number 00421072-066510-18010. Additional funding for the grant match (if approved by the Board) would be provided through one of the account numbers referenced in the 5 Year Capital Improvements Program Schedule to be determined by the Budget Office at the time of the RFP.

STAFF RECOMMENDATION

Staff recommends approval of Work Order No. 1 to Carter Associates, Inc. for final design, permitting and construction management services and requests the Board to authorize the Chairman to execute Work Order No. 1 in the amount of \$36,800.

ATTACHMENTS

1. Work Order No. 1 with Carter Associates, Inc.
2. Exhibit A - IRLNEP Notice of Decision for Category 1: Restoration Projects to Carter Associates, Inc. Work Order #1
3. Carter Associates, Inc. Letter of May 1, 2018
4. Attachment A – Notice of Decision from IRL Council’s Board of Directors

APPROVED AGENDA ITEM FOR: MAY 8, 2018