

INDIAN RIVER COUNTY  
MEMORANDUM

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TO: Jason Brown  
County Administrator

FROM: Suzanne Boyll  
Human Resources Director

DATE: May 7, 2021

SUBJECT: Revision to Administrative Policy Manual – Approval of Revision to AM-903.2  
Cellular Device and Stipend

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**BACKGROUND:**

Indian River County has established administrative policies outlining various policies, practices and procedures applicable to County employees. Human Resources, in consultation with Department Directors, has updated AM-903.2 Cellular Device and Stipend policy to be included in the Administration Policy Manual. The updated policy provides for defined approval and procurement processes.

**FUNDING:**

County provided cellular devices and cellular stipends are funded in the various departmental/division budgets.

**RECOMMENDATION:**

Staff recommends the Board approve the revision to AM-903.2 Cellular Device and Stipend Policy.

**ATTACHMENTS:**

AM-903.2 Cellular Device and Stipend Policy