

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

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**TO:** Jason E. Brown, County Administrator

**THROUGH:** Richard B. Szpyrka, P.E., Public Works Director

**FROM:** James D. Gray, Jr. Natural Resources Manager

**SUBJECT:** **Approval of Agreement – Aptim Environmental & Infrastructure, Inc. for Engineering and Biological Support Services for Sector 5 (Vero Beach) Beach and Dune Renourishment Project.  
RFQ# 2018029**

**DATE:** March 21, 2018

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**DESCRIPTION AND CONDITIONS**

On March 6, 2018, the Board of County Commissioners approved the selection of APTIM Environmental & Infrastructure, Inc. (APTIM) for the Engineering and Biological Support Services for Sector 5 (City of Vero Beach) Beach and Dune Renourishment Project. RFQ #2008029. This contract is anticipated to run until all elements of the project are completed, including but not limited to, design, permitting, construction, and post construction monitoring.

County staff has negotiated standard fee schedules and the “master” agreement with APTIM. The fee schedule reflects fair and competitive rates for comparable professional services and tasks. These fees will be the basis for individual project specific work orders.

APTIM has accepted the “master” agreement and the submitted fee schedule has been accepted by reviewing staff.

**FUNDING**

Funds for the Sector 5 Beach Project is budgeted and available in the Beach Restoration Fund whose revenue is derived from one half of the proceeds of the levy of the Local Option Tourist Development Tax (3%). Potential accounts include: Other Professional Services – Hurricane Matthew – Sector 5, Account No. 12814472-066510-17001 and Other Professional Services – Sector 5, Account No. 12814472-033190-15021.

The County has also received a fully signed FEMA Project Worksheet (No. IRGA04 – Hurricane Matthew, FEMA 4283-DR-FL), making project related design, permitting, and construction expenses eligible for up to 87.5% in Federal and State cost share. FEMA funds are currently in que to be obligated.

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Staff has requested additional funding through the State Beach Management Funding Program (FY18/19). However, no funding for the Sector 5 Beach and Dune Restoration Project has been appropriated to date.

**RECOMMENDATION**

Staff recommends the Board approve the negotiated standard fee schedule and the “master” agreement with APTIM and requests the Board to authorize the Chairman to execute the agreement.

**ATTACHMENT**

1. APTIM Environmental & Infrastructure, Inc. Agreement and Fee Schedule

**APPROVED AGENDA ITEM FOR: APRIL 3, 2018**